

Lanterns



Nursery School and Extended Services

Job Description: Nursery Manager at Lanterns Nursery School, Winchester

Position: Nursery Manager

Location: Lanterns Nursery School, Winchester

Reports to: Headteacher

About Lanterns Nursery School:

Lanterns Nursery School is dedicated to providing a nurturing and stimulating environment for young children. Our aim is to foster a love of learning through play and exploration, ensuring each child feels valued and supported. We uphold values of respect, inclusivity, and excellence, striving to create a community where every child can thrive.

Vision:

Our vision is to be a beacon of early childhood education, where innovative practices and compassionate care come together to lay the foundation for lifelong learning. We are committed to developing confident, curious, and capable children who are ready to embark on their educational journey.

Role Overview:

The Nursery Manager will play a pivotal role in the leadership and management of Lanterns Nursery School. This position involves setting up and leading provision for children under 2 years old and overseeing the provision for children under 3 years old. The Nursery Manager will support the Headteacher in the overall leadership and management of the school, ensuring high standards of care and education.

Key Responsibilities:

- **Leadership and Management:**

- Establish and manage the provision for children under 2 years old.
- Lead and oversee the provision for children under 3 years old.
- Support the Headteacher in the leadership and management of the entire school.
- Implement and uphold the school's aims, values, and vision in all aspects of nursery management.

- Foster a culture of continuous improvement and innovation within the nursery.
- Take on the role as Deputy Designated Safeguarding Lead.
- Lead on a number of whole school management and organisational processes and procedures, including but not exclusively, absences and class cover.

- **Exceptional Practitioner:**

- Demonstrate outstanding practice in early childhood education.
- Serve as a role model for staff, exemplifying best practices in teaching and care.
- Ensure the highest standards of health, safety, and well-being for all children.

- **Communication and People Skills:**

- Maintain excellent communication with staff, parents, and external stakeholders.
- Build strong relationships with children and their families.
- Facilitate effective teamwork and collaboration among nursery staff.

- **Initiative and Problem Solving:**

- Exhibit forward-thinking and proactive approaches to nursery management.
- Identify and address challenges promptly and effectively.
- Develop and implement innovative solutions to enhance nursery provision.

Qualifications and Experience:

- Relevant qualifications in early childhood education or a related field.
- Proven experience in nursery management or a similar leadership role.
- Strong understanding of early years curriculum and best practices.
- Excellent communication, interpersonal, and organizational skills.
- Ability to lead and inspire a team.

Personal Attributes:

- Passionate about early childhood education.
- Committed to the school's values and vision.
- Creative, adaptable, and solution-oriented.
- Empathetic and supportive leader.