

Family Support Worker (Deputy DSL)

# **Job Description**

Post title: Family Support Worker & Deputy Designated Safeguarding Lead
Grade/Pay scale: Hampshire County Council (HCC) Support Staff Grade D/E £27,780 up to £36,369
Reports to: Assistant Headteachers for Wellbeing & Communities
Hours: Full-time (flexible working available)
Location: Across three campuses
Wider Leadership Team (WLT): Member

**Core Purpose**

Provide early help and sustained family support that improves attendance, engagement, and wellbeing;
lead casework with families; and act as Deputy DSL to ensure robust safeguarding practice under the
direction of the DSL and Assistant Heads for Wellbeing & Communities.

**Key Responsibilities**

Safeguarding (Deputy DSL):
- Act as Deputy DSL, receiving and triaging concerns, making timely referrals, and escalating risk in line with thresholds.
- Maintain accurate, confidential safeguarding records (e.g., CPOMS/Arbor) and contribute to audits and policy updates.
- Provide advice/guidance to staff and deputise for the DSL when required.
- Coordinate Early Help Assessments and lead/attend multi-agency meetings; prepare high-quality reports.

Family Support & Early Help (SHIP Worker role):
- Hold a managed caseload of families, delivering practical and emotional support.
- Improve routines, attendance, and engagement; support access to housing, benefits, and services.
- Deliver/signpost parenting support and workshops.
- Provide consistent home–school liaison, including home visits.

Pupil Wellbeing & Inclusion:
- Provide 1:1 and small-group interventions.
- Contribute to personalised plans and risk assessments.
- Support transitions (admissions, mid-phase moves, post-16).

Partnership & Compliance:
- Build strong links with Early Help Hubs, CAMHS, School Nursing, voluntary/community orgs.
- Represent the school at meetings and follow through on actions.
- Keep records; produce reports for SLT/Governors.
- Track impact and contribute to improvement.