

Grayshott Primary School LSA Person Specification

KEY CRITERIA	ESSENTIAL	DESIRABLE	EVIDENCE
Qualifications and training	Good levels of competency in literacy & numeracy, preferably at Grade C or above, or an equivalent qualification	At least 5 GCSE's A* – C grade including English or equivalent qualification Experience of working in a learning environment such as a Primary School Evidence of relevant further learning and/or qualifications	Application form
Competence Summary (Knowledge, abilities, skills, experience)	Experience of communicating in an appropriate, concise and accurate manner, orally and on paper Adaptable and flexible approach to working Awareness of necessity for appropriate boundaries Ability to work as a member of a team Ability to communicate effectively with a range of people, including children and parents Ability to use own Initiative Appreciation of necessity for confidentiality and integrity Good organisational and time management skills Ability to establish and	Experience of working in an infant/primary school Experience of working with pupils with emotional/behavioural needs Experience of other ICT packages i.e. PowerPoint First Aid at work qualification or willingness to undergo training Awareness of National Curriculum	Application form Interview process References

	<p>develop supportive relationships with children</p> <p>Working knowledge of ICT, such as e-mail, word, excel</p>		
Work related personal Requirements	<p>Committed to equality of opportunity</p> <p>Ability to work calmly and with patience</p> <p>Able to work as part of a team</p> <p>Good sense of humour</p>		
Other Work Requirements	<p>Able to identify own training and development needs and those of others and participate in activities to address them</p>		<p>Interview</p> <p>Application form</p>