



## Job Specification

### Position of Teaching Assistant

#### Grade 4

Attributes	Essential	Desirable
<b>Relevant experience</b>	<ul style="list-style-type: none"> <li>➤ Working with or caring for children of relevant age</li> <li>➤ Recent TA experience in Primary School</li> <li>➤ Knowledge and experience of at least one recognised intervention programme</li> </ul>	<ul style="list-style-type: none"> <li>➤ Experience in desired key stage</li> <li>➤ A working knowledge of children with speech and language problems</li> <li>➤ Experience of outdoor learning</li> <li>➤ Knowledge of and experience of a range of intervention programmes, such as ELS, Spirals, Code X, FFT</li> </ul>
<b>Education and training</b>	<ul style="list-style-type: none"> <li>➤ Evidence of relevant training</li> <li>➤ Good numeracy/literacy skills (pass grades in GCSE/O level English and maths)</li> <li>➤ NVQ 2 for Teaching Assistants or equivalent qualifications or experience</li> <li>➤ Training in the relevant learning strategies for literacy and maths</li> <li>➤ First aid training/training as appropriate</li> </ul>	<ul style="list-style-type: none"> <li>➤ Completion of DfES Teacher Assistant Induction Programme</li> <li>➤ NVQ 3</li> <li>➤</li> </ul>
<b>Special knowledge and skills</b>	<ul style="list-style-type: none"> <li>➤ Effective use of ICT to support learning</li> <li>➤ Use of other equipment technology – video, photocopier</li> <li>➤ Understanding of relevant policies/codes of practice and awareness of relevant legislation</li> <li>➤ Basic understanding of child development and learning</li> <li>➤ Ability to self-evaluate learning needs and actively seek learning opportunities</li> <li>➤ Ability to relate well to children and adults</li> <li>➤ Work constructively as part of a team, understanding classroom roles and responsibilities and your own position within these.</li> <li>➤ Firm and fair behaviour management strategies to help children make good behaviour choices.</li> <li>➤ Understanding and compliance with the need for confidentiality regarding children in the school.</li> </ul>	<ul style="list-style-type: none"> <li>➤ General understanding of national/foundation stage curriculum and other basic learning programmes/strategies</li> <li>➤ Experience in the formative assessment of children in the Early Years</li> <li>➤ Forest school experience</li> </ul>
<b>Additional factors</b>	<ul style="list-style-type: none"> <li>➤ Willingness to work within the Christian ethos of the school.</li> <li>➤ Willingness to work co-operatively with the rest of the school team to achieve common goals.</li> <li>➤ Willingness to learn.</li> <li>➤ Ability to adapt and be flexible.</li> <li>➤ Sense of humour and enthusiasm.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Creative ideas and support for the future development of the school.</li> <li>➤ Willingness to be involved in extracurricular activities and events</li> </ul>