

Person Specification

Category	Essential	Desirable
Qualifications / Training	Good standard of literacy and numeracy. Relevant health and safety training (e.g., COSHH, manual handling). Willingness to undertake job-related training.	Trade qualification (e.g., plumbing, electrics, carpentry). Health and Safety or Facilities Management qualification.
Experience	Experience of site management, caretaking, or maintenance. Experience supervising staff or contractors. Experience managing budgets.	Experience working in a school or educational setting. Experience managing building projects or refurbishments.
Knowledge / Skills	Skilled in routine maintenance and minor repairs. Good organisational and planning skills. Understanding of health and safety requirements. Ability to use IT systems and Microsoft Office. Strong interpersonal and communication skills.	Knowledge of energy management systems. Awareness of safeguarding procedures.
Personal Qualities	Reliable, proactive, and self-motivated. Able to work independently and as part of a team. Flexible and adaptable to changing priorities. Takes pride in maintaining a safe and pleasant environment.	Innovative and able to identify opportunities for improvement. Committed to professional development.
Other Requirements	Able to work early mornings, evenings, and weekends as required. Physically fit for manual handling and outdoor work. Suitable to work in a school environment (Enhanced DBS required).	Full driving licence and access to own transport.