



Job Description

Responsible to: The Headteacher

Function: Class Teacher

General Duties

You will be responsible for:

The education and welfare of a designated class / group of pupils, in accordance with the requirements of the Conditions of Employment of School Teachers, having due regard to the requirements of the National Curriculum, the school's aims and values and schemes of work and the policies of the governors, including the following:

Policy

- To fully support the school's values, vision, school strategic plan, policies and procedures.

Pupils

- Encourage and assist each child to achieve his or her potential.
- Demonstrate awareness of the individual needs of each child, providing challenge and support through accurate differentiation and task design.
- Encourage and assist each child to develop emotionally, socially, morally and spiritually.
- Build positive relationships with children based on high expectations.
- Involve pupils in reflecting on, evaluating and improving their own performance and progress.
- Acknowledge and celebrate each child's successes.
- Adopt a child centred approach and enable pupils to develop intrinsic motivation and open mind sets.
- Ensure equality of opportunity for all pupils, valuing race, gender and cultural differences, whilst challenging stereotyped views.
- Ensure that pupils behave according to the school's behaviour policy and ensure their safety and good behaviour by carrying out an appropriate share of their active supervision at break and other times.

The Classroom Environment

- Provide a classroom environment which is:
 - Caring and safe;
 - Welcoming and stimulating;
 - Organised;
 - Encouraging of independence;
 - Creative and interactive;
 - Inclusive and ensures equality for all.
- Contribute to the maintenance of an attractive and orderly whole school environment.

The Curriculum

- Plan and prepare suitable programmes of study and themed units in accordance with current curriculum guidelines defined by the head teacher and the governors of the school, working in partnership with colleagues, and provide evaluations of lessons and themed units.
- Mark, assess and record pupils' work in accordance with our school policies, including the marking for learning policy.
- Provide the head teacher with oral and written assessment of individual pupils' progress and needs if required and complete and prepare pupil records that may be required by the School and LEA.
- Actively contribute to the development of a creative curriculum.

Partnership with Parents

- Work together with parents to further each child's learning.
- Work together with parents on matters of pastoral care and behaviour.
- Inform parents of their child's progress, strengths and areas for development, and matters of concern.
- Communicate effectively with parents about class activities.
- Contribute to and participate in parent consultation meetings, open evenings and other events involving parents.

Self and Colleagues

- Be committed to continuous improvement. Make full use of professional development opportunities and contribute to appraisal, mentoring coaching and professional debate and action research.
- Share in tasks needed to keep the school running smoothly, including (with the exception of Early Career Teachers), taking responsibility for at least one area of the curriculum, according to job profiles for curriculum leaders.

- Participate in and contribute to staff meetings and in-service training.
- Participate fully in pupil progress meetings alongside members of the senior leadership team.
- Work in partnership with learning support staff and with staff from outside agencies.
- Treat as a professional confidence any information concerning any individual gained in the course of working in the school.
- Support colleagues through sharing resources and ideas, respecting the views of others, and acknowledging and celebrating their contribution to the school.
- Carry out such other related duties and responsibilities at the school as reasonably allocated by the headteacher as need arises.

This job description should be considered alongside the School Teachers' Pay and Condition Documents.

Signed:

Date

Head Teacher

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share in this commitment.



Person Specification: Class Teacher

	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> • Qualified Teacher status • Commitment and aspiration to further professional development 	<ul style="list-style-type: none"> • Further qualification relevant to teaching practice or theory
Experience	<ul style="list-style-type: none"> • Primary teaching experience • Working in partnership with parents • Proven track record in raising standards for all pupils 	<ul style="list-style-type: none"> • Successfully lead a subject area
Knowledge and understanding	<ul style="list-style-type: none"> • The theory and practice of providing effectively for the individual needs of all children • The monitoring, assessment, recording and reporting of pupils' progress • Good understanding of children's stages of development across the primary phase, including EYFS • The key features of good assessment for learning. • Statutory National Curriculum requirements at the appropriate key stage • The statutory requirements of legislation concerning Equal Opportunities, Health & Safety, SEN and Child Protection • The positive links necessary within school and with all stakeholders • Effective teaching and learning styles 	<ul style="list-style-type: none"> • The links between schools, especially links that support transition between key stages • Sound understanding of the barriers to learning for disadvantaged pupils • Use of data to inform priorities for pupil progress
Skills and Qualities	<ul style="list-style-type: none"> • Outstanding classroom teaching 	<ul style="list-style-type: none"> • Ability to undertake action research within the classroom

	<ul style="list-style-type: none"> • Promote and model school values • Supportive of the ethos and requirements of a Church of England school • Promote the importance of lifelong learning • Good personal relationships within a team • Think reflectively to identify own strengths and areas for development • Establish and develop close relationships with parents, governors and the community • Communicate effectively with a variety of audiences • Create a happy, challenging and effective learning environment • Design tasks that are well matched to pupils' levels of attainment • Use a range of assessment for learning strategies • See change and challenge as positive aspects of school life 											
<p>Personal characteristics</p>	<table border="0"> <tr> <td>Reflective</td> <td>Committed</td> </tr> <tr> <td>Resilient</td> <td>Approachable</td> </tr> <tr> <td>Empathetic</td> <td>Enthusiastic</td> </tr> <tr> <td>Organised</td> <td>Patient</td> </tr> <tr> <td>Resourceful</td> <td>Creative</td> </tr> </table>	Reflective	Committed	Resilient	Approachable	Empathetic	Enthusiastic	Organised	Patient	Resourceful	Creative	<ul style="list-style-type: none"> • Aspirations for career development
Reflective	Committed											
Resilient	Approachable											
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Wickham Church of England Primary School and Hampshire County Council are committed to safeguarding and promoting the welfare of children and young people and expects all staff to share in this commitment. We will ensure that all our recruitment and selection practices reflect this.