



Assistant Year Leader

39 Weeks per Year - 37 Hours per Week

Grade D: £23,826 - £26,214 (Depending on Experience)

Henry Cort is an established school in Fareham and will be moving to a new state-of-the-art building in Whiteley, planned to open from September 2027.

We have a vacancy within the college for an Assistant Year Leader to work within the behaviour team. We are looking to appoint an enthusiastic and inspirational person who is committed to ensuring that every student reaches their full potential.

As an Assistant Year Leader, you will assist with the work of the Head of Year -

- taking day to day responsibility for providing pastoral support and guidance to students in a specific year group
- contributing to whole college behaviour management
- supporting staff on issues concerning students' personal development and welfare
- assisting the development and implementation of the Behaviour Policy and other related policies and practices
- assisting with the development and implementation of Individual Education Plans, Pastoral Support Plans and Education and Health Care Plans
- providing the appropriate information, advice and guidance enabling students to make responsible choices concerning their health, behaviour and safety
- fulfilling daily duties including contacting parents, keeping up to date and maintaining records of attendance and behaviour and completing clerical/admin tasks as designated by the Head of Year Leader/ Behaviour Manager.

This post operates as part of the Behaviour Support Team and day to day operations will be directed by the Behaviour Manager, the role requires the post holder to work as a team to -

- ensure work is available for students in Student Support
- be responsible for setting detentions and be responsible for arranging off site isolation places
- be responsible for taking statements from young people and summarising the incidents for further action and for phoning home to update parents on outcomes from investigations
- ensure that all paperwork around daily incidents is recorded
- complete reduced hours provision returns to county and complete racist/violent/prejudicial incident returns to county
- supervise students in the student support room

All successful candidates will be subject to a Disclosure and Barring Check as well as other relevant pre-employment checks including online searches.

APPLY NOW

recruitment@henrycort.org