

Class Teacher

Post Title: Class Teacher
Reporting to: Headteacher
Hours: Full time
Contract type: Permanent / Fixed term
Salary: MPR / UPR



LETTER FROM THE HEADTEACHER

Dear Applicant,

Thank you very much for the interest that you have shown in our position at Sun Hill Junior School. The successful candidate will have an important contribution to make to our ambitious and hardworking School, and I hope that you will find the enclosed information helpful. We are a 1.5 form entry, semi rural school, situated in the beautiful Hampshire country side and are a sponsored academy and part of Vita Multi Academy Trust.

As a School we are continually working to improve the experiences that we offer our children. Our team are extremely dedicated and invested in delivering the highest quality teaching as well as nurturing the individual. We believe it is crucial that we work together, in partnership, to ensure that our pupils get the very best from their time at Sun Hill Junior School.

Our goal is to open opportunities for our children through an exciting curriculum which we are continually developing, in a safe and supportive environment. We want the children to engage in their learning and continue to be happy and successful learners who are equipped with the skills they need for their futures.

SHJS has an SEMH Resourced Provision Unit (called the Nest) which provides support for pupils from across the setting, The Nest is an integral part of the school

Our Vision and Values:

As a School we are passionate about giving our children a love of learning. Through our STARS values we aim to develop each child's strengths but also help them achieve in areas they find challenging. We encourage these behaviours with all the members of our school community in order to establish a culture that is inspirational to all that visit and work with us.
I very much look forward to receiving your application and would be happy to welcome you to the school to have a look around before you make your application.

Yours sincerely

Marie - Louise Woods
Interim Headteacher



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There is a happiness around this school. Pupils are eager to learn and find out new knowledge.

Ofsted.
Sun Hill Junior School.

ROLE OVERVIEW

We are looking to recruit two class teachers, one on a permanent basis and one on a fixed term contract until the end of the current academic year, to start in January 2027. Both positions will work full time hours.

The successful candidate will be responsible for the day-to-day work and management of an assigned class and the safety and welfare of the pupils, during on-site and off-site activities.

Key Responsibilities:

- Create and manage a caring, supportive, purposeful and stimulating environment which is conducive to children’s learning.
- Plan and prepare lessons in order to deliver the National Curriculum ensuring breadth and balance in all subjects.
- Identify clear teaching objectives and learning outcomes, with appropriate challenge and high expectations.
- Maintain good order and discipline among the pupils, safeguarding their health and safety.
- Organise and manage groups or individual pupils ensuring differentiation of learning needs, reflecting all abilities.
- Plan opportunities to develop the social, emotional and cultural aspects of pupils’ learning.
- Maintain a regular system of monitoring, assessment, record-keeping and reporting of children’s progress.
- Prepare appropriate records for the transfer of pupils.
- Ensure effective use of support staff within the classroom, including parent helpers.
- Contribute to the development and co-ordination of a particular area of the curriculum.
- Be part of a whole school team, actively involved in decision-making on the preparation and development of policies and programmes of study, teaching materials, resources, methods of teaching and pastoral arrangements.
- Communicate and consult with parents over all aspects of their children’s education – academic, social and emotional.
- Meet with parents and appropriate agencies, to contribute positively to the education of the children concerned.



Person Specification and Qualifications:

Qualifications

- A relevant undergraduate degree in an appropriate subject.
- A postgraduate teaching qualification (e.g. PGCE and or other routes to QTS).
- GCSE grade C in English and Maths (or equivalent).

Knowledge & Experience

- Experience of teaching, ideally within a primary school.
- A thorough up to date knowledge of the range of teaching, learning and behaviour management strategies and how to implement them effectively.
- A thorough understanding of the national curriculum and a range of assessment requirements and arrangements.
- A successful history of fostering a positive and inclusive learning environment.
- Experience in working collaboratively with school leadership and other stakeholders.
- A proven ability to collaborate effectively with colleagues and contribute to the overall strategic direction of the school.
- Knowledge of how to use local, national and statistics to evaluate the effectiveness of teaching.

Essential Skills

- Excellent communication and interpersonal skills.
- A strong ability to build relationships with students, parents, and community members.
- Engagement with new technologies, their use and impact, including the potential of computer technology to enhance the curriculum.
- Enthusiasm, energy and personal dynamism.
- A commitment to staying up-to-date with professional development and best practices in education.
- A strong work ethic and the ability to manage multiple priorities effectively.
- Excellent organisational and time management skills. Ability to prepare and plan effectively.
- Approachable, friendly and patient, with a positive and supportive attitude towards students, staff, and parents.
- Ability to establish productive working relationships and work well in a team.
- A commitment to equity and inclusion in education.
- A strong sense of professionalism and ethical conduct.
- A liking and respect for young people, and personal enthusiasm for the learning process.
- Evidence of a commitment to the safeguarding of young people.



BENEFITS

Remuneration: All our teaching positions are based on the national teaching scale. If you are a UQT, we will assess your experience, and remunerate appropriately.

Holiday: Our teachers work in line with Hampshire School terms.

Pension: Teaching staff benefit from the Teachers Pension, and Support staff benefit from membership in the Local Government Pension scheme. These pension schemes are renowned for their generosity.

Discounts: We offer a wide range of voluntary discounts via our partners KAARP

Employee Assistance Programme: We offer resources and programmes to support your physical, mental and financial wellbeing. We also have a team of Mental Health First Aiders within the Trust who you are able to reach out to should you need to. We also offer an Employee Assistance Programme for those that may need it.

Childcare: Reduced preschool fees and term time only packages at Perins Pre School based on Sun Hill Junior School site.

Free gym: at based on Perins School site

Free car parking

Wraparound care: reduced fees at breakfast club and afterschool club based at Sun Hill Junior School



GUIDANCE ON THE INFORMATION YOU NEED TO INCLUDE IN YOUR APPLICATION FORM.

The appointment is subject to satisfactory pre employment checks and clearance by the Disclosure and Barring Service (DBS).

In order for you to be considered for the position, it is important that you complete the application form fully. This ensures that all applicants are providing us this the same type of information. Please use the information available to you and your knowledge of the role to assist you in completing the application form.

EMPLOYMENT HISTORY

Current Employer

Enter information about your current employer. If this is your first job after school or college, please give details of weekend, evening jobs, or work placements.

PREVIOUS EMPLOYERS

Please provide information about all of your previous employers including permanent, temporary or interim roles. To do this, simply add more sections.

You must give a full history in chronological order since leaving secondary education, including periods of any post-secondary education / training, part-time and voluntary work. If you have any gaps in your employment, please indicate the reasons for this. Include full time employment, with start and end dates.

Provide explanations for periods not in employment or education / training and reason

FORMAL EDUCATION

Enter your educational qualifications such as NVQs, GCSEs, O-Levels, A-Levels, AS Levels, Highers, and Degrees. Include all subjects and grades/scores.

SAFEGUARDING CHILDREN AND ADULTS

Vita Multi Academy Trust is committed to safeguarding children and promoting the welfare of children, young people and adults. We expect all employees, workers and volunteers to share this commitment. All our recruitment and selection practices reflect this commitment.

For roles working with children and children's data, we comply with the "Safer Recruitment" national guidelines. Ideally, we will take up references before the interview for these roles; however, we do understand that with some positions this is not always possible. We will always be discrete, and if the role that you are applying for allows, you will have the option to let us know if you do not want us to contact your current employer.

Employment references for Safer Recruitment roles should not be from a colleague. They should be from your manager, supervisor or someone who is in a position of authority.

It is our preference that referees are provided from different schools if you have worked in school environments previously.

If you are not currently working with children or adults but have done so in the past, it is important that you provide a reference from this employer.





HELP US TO SPEED UP THE REFERENCES PROCESS:

• Ensure the email addresses and phone numbers you have provided for your referees are correct
• Do not to put two referees from the same place of work
• Tell them that they will shortly be contacted for a reference
• Ask them to complete the reference as soon as possible
• Let your referees know when you are offered the role

ARTIFICIAL INTELLIGENCE (AI) TOOLS

We currently do not use AI tools in our recruitment processes; however, we understand that you may choose to use AI tools to help you with your application. If you do, please remember:

• AI-generated answers can often be generic and impersonal, which may not accurately reflect your qualifications, skills, and experiences.
• AI-generated applications may lack the personal touch that human-written applications have, this may make you seem less engaged or interested.
• Ensure the information provided genuinely represents your own voice and experience.
• You must not provide false or misleading information.
• If you rely too heavily on AI you might not develop the necessary skills to communicate your experiences and qualifications effectively in interviews or other stages of the hiring process. This may make you come across to the interviewer as a different person to the one that wrote the application form, and you may not be successful in the interview.

If you are selected to attend an interview or an assessment day we will notify you via MyNewTerm and let you know the date and time of the interview. It is very difficult for us to change the date of the interview once it has been agreed internally.

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