



## Eling Infant School and Nursery

### Person Specification for Early Years Nursery Assistant

Essential	Desirable	Evidence
<b>Qualifications</b>		
Standard recognised literacy and numeracy qualifications	First Aid Intervention Programmes NVQ Level 3 Early Years Diploma	Application form
<b>Core Skills</b>		
Good communication skills  Good organizational skills  Good time management skills		Application form  Interview
<b>Support for Pupils</b>		
Understanding of the barriers involved when working with children and how to challenge and support them  Understanding of EYFS Curriculum, child development to support their learning  Willingness to provide intimate care	Experience of successfully leading learning for individual or groups of children  Experience of working successfully with young children with special educational needs  Understanding of successful behavior management strategies and experience of using them with children	Interview Reference
<b>Support for Teachers</b>		
Can deliver learning alongside the Teacher  Basic IT skills  Can provide feedback to parents and guardians	Has the ability to use initiative to implement and adapt lesson plans  Advanced IT skills	Application form  Interview  References
<b>Support for the curriculum</b>		
Can assist the Teacher with assessment and report back on progress and discuss the learning with teachers and parents		Interview

<b>Support for the school</b>		
Can follow school policies e.g. Behavior management, Curriculum and confidentiality		Application form Interview
Can liaise with outside agencies		
<b>Personal Development</b>		
Evidence of personal commitment to training		Application form Interview
Can meet deadlines and organise well		References
Enthusiastic, positive, a team player who is able to use their initiative		
Can empathise with pupils		
Is professionally discreet and able to respect confidentiality		
Well developed interpersonal skills		