



Eling Infant School And Nursery



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Person Specification for Early Years Nursery Assistant

Essential	Desirable	Evidence
Qualifications		
Standard recognised literacy and numeracy qualifications	First Aid Intervention Programmes NVQ Level 3 Early Years Diploma	Application form
Core Skills		
Good communication skills Good organizational skills Good time management skills		Application form Interview
Support for Pupils		
Understanding of the barriers involved when working with children and how to challenge and support them Understanding of EYFS Curriculum, child development to support their learning Willingness to provide intimate care	Experience of successfully leading learning for individual or groups of children Experience of working successfully with young children with special educational needs Understanding of successful behavior management strategies and experience of using them with children	Interview Reference
Support for Teachers		
Can deliver learning alongside the Teacher Basic IT skills Can provide feedback to parents and guardians	Has the ability to use initiative to implement and adapt lesson plans Advanced IT skills	Application form Interview References
Support for the curriculum		
Can assist the Teacher with assessment and report back on progress and discuss the learning with teachers and parents		Interview

Support for the school		
Can follow school policies e.g. Behavior management, Curriculum and confidentiality		Application form Interview
Can liaise with outside agencies		
Personal Development		
Evidence of personal commitment to training		Application form
Can meet deadlines and organise well		Interview
Enthusiastic, positive, a team player who is able to use their initiative		References
Can empathise with pupils		
Is professionally discreet and able to respect confidentiality		
Well developed interpersonal skills		