**Rowhill School**

**Student and Family Support Worker - Inclusion**

**Hampshire**

* **Closing Date:** Tuesday 05 November 2024 at 12:00
* **Interview Date:** TBC
* **Job Start Date:**As soon as possible
* **Contract/Hours:**Permanent/Term time only
* **Salary Type:**Support Staff
* **Salary Details:**Grade D £25,628 - £28,326 FTE Actual £21,981 - £24,295 (pay award pending)
* **Hours of Work:**37 hpw, term time only (39 weeks)
* **Possible Working Pattern (flexible around school opening hours)**Monday to Thursday 08.00 - 16.00, Friday 08.00 - 15.30
* **Location:**Rowhill School, York Road, Aldershot, Hampshire GU11 3JG
* **Contact e-mail address:** vacancies@rowhill.hants.sch.uk

**Job/Person Summary**

We are very excited to be recruiting for a Student and Family Support Worker to Rowhill School. Rowhill is a Pupil Referral Unit serving the secondary schools in North East Hampshire we have approximately 80 students on our roll at any one time and have a highly effective outreach programme working with students either in their mainstream schools or their homes. Students are referred to Rowhill for a variety of reasons including being medically unfit for school, emotionally vulnerable, at risk of permanent exclusion or because they have been permanently excluded from school.

At Rowhill we see student behaviour as a form of communication. The aim of this role will be to support our staff and senior team to create a positive learning culture in the school. You will have a key role in supporting students who are struggling to remain in their lessons. This will involve working in a variety of ways to build relationships and overcome barriers to learning and engagement. The role will include becoming part of the inclusion team working on a one-to-one basis with students, leading small group interventions, supporting students in their lessons and on occasions working with students and families in their homes. You will also have a role in ensuring that students are regularly attending school and are effectively safeguarded whilst in our care.

This post requires a flexible and resilient person with a great sense of humour, a good standard of literacy and numeracy, who relates well to others and is keen to make a difference to the prospects of the young people of the North East of Hampshire. Please see the job description for more information.

The successful candidate will be educated to at least GCSE level and have proven literacy and numeracy skills, having achieved Grade 4, or above, in Maths and English.

**Desirable experience:**

• Experience of working with students who exhibit challenging behaviour.

• Understanding of how to support children make progress in their academic and social, emotional learning.

• Experience in supporting a wide range of student needs.

• Good knowledge and understanding of literacy & numeracy up to KS4.

• Understanding of the importance of equal access to education.

• Excellent administration and communication skills both written and verbal.

• Excellent I.T. skills.

• Experience of working well in a team as well as being able to work independently with little supervision successfully.

• Understanding of safeguarding children.

• General understanding of the secondary curriculum.

• An understanding of the barriers that face students who have been or face exclusion from their school.

• Experience of working with secondary aged students, their parents and other agencies.

• A current clean driving licence.

**Application Procedure**

Should you wish to visit the school or talk to key staff prior to application then we would welcome the opportunity to meet you and show you around our school. If you would like to arrange an informal chat with our Assistant Headteacher, Matthew Poole, then please call 01252 367500 or email m.poole@rowhill.hants.sch.uk

Further information and an application pack can be obtained from the school website www.rowhill.hants.sch.uk, by contacting Clare Hinsley, Administration Officer at the school on 01252 367500 or by emailing vacancies@rowhill.hants.sch.uk or from the schools website [www.rowhill.hants.sch.uk/News/Vacancies/](https://www.rowhill.hants.sch.uk/News/Vacancies/)

The school’s safeguarding and child protection policies and practices can be found at <https://www.rowhill.hants.sch.uk/Safeguarding/>. The school’s recruitment policy is available to prospective applicants and will be issued to the applicant on request from the school office.

**We reserve the right to withdraw vacancies at any time ahead of the closing date if there is a good level of response. Therefore, we recommend you submit your application as early as possible. If you have not had any communication within 10 days of the closing date, please take this as confirmation that on this occasion your application has not been successful.**

**We also reserve to right to interview shortlisted candidates ahead of the closing date.**

**Access to interview - should you be selected and invited to interview please let us know if you require us to adapt the interview environment. If we can accommodate practical workplace adjustments to assist we will.**

**Safer Recruitment**

*Rowhill School is committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. We will ensure that all our recruitment and selection practices reflect this commitment. All successful candidates will be subject to Disclosure & Barring checks along with other relevant employment checks.”*

***Privacy notice –*** *The School collects information about you in order to provide you with recruitment and employment services. We will use the information for the recruitment and selection process and, if successful, to activate employment with the School.*

*The legal basis for processing your personal data is that it is necessary for the performance of the employment contract or in order to take steps before entering into a contract and is necessary for the County Council to comply with a legal obligation.*

*The legal basis for processing special category data is that processing is necessary for the purposes of carrying out the rights and obligations in the field of employment, that it is necessary for the reasons of substantial public interest and that it is necessary for the purposes of the assessment of the working capacity of the employee.*

*You have some legal rights in respect of the personal information we collect from you. Please see the School’s website for further details on their privacy notice and data protection policy.*

*You can contact the School’s Data Protection Officer if you have a concern about the way they collect or use your data.*