



## ORCHARD INFANT SCHOOL

### TEACHING ASSISTANT PERSON SPECIFICATION

**We are seeking to appoint a person who:**

<b>ESSENTIAL</b>	
Enjoys working with young children aged between 4 and 7 years old and demonstrates empathy and is sympathetic to their needs.	I/R
Has proven literacy and numeracy skills, and is computer literate.	A
Trained to at least NVQ Level 2 standard or equivalent	A
Demonstrates knowledge and understanding of the KS1 Curriculum	A/I/R
Experience of working with children in KS1	A
Is punctual, and a good time keeper.	R
Has well developed interpersonal skills with the ability to develop a good rapport with staff, children and parents	I/R
Demonstrates good communication skills and is able to clarify and explain instructions.	A/I/R
Is professionally discrete and able to respect confidentiality at all levels.	I/R
Can effectively to work under the direction of the class teacher in the delivery of teaching activities to individual and groups of children	R
Is able to keep accurate records of children's progress.	R
Is well organised, practical and energetic. Is flexible in relation to tasks undertaken.	A/I/R
Can work independently with initiative to motivate and encourage children appropriately.	I/R
Can be flexible in relation to tasks undertaken.	A/R
Has a good sense of humour and maintains a cheerful, positive and resilient disposition	I/R
<b>DESIRABLE</b>	
Paediatric First Aid Qualification	A
Able to articulate how children learn best	A/I/R
Has a working knowledge of a specific phonic programme	A/I/R