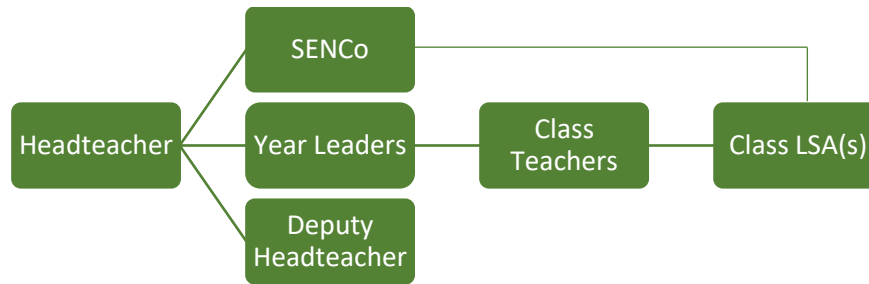


Herne Junior School – Job Description



Post: Mainscale Teacher

Responsible to:



Duties

The duties outlined in this job description are in addition to those covered by the latest School Teachers' Pay and Conditions Document. It may be modified by the Headteacher, to reflect or anticipate changes in the job, commensurate with the salary and job title.

Responsibilities

- To inform the Designated Safeguarding Lead immediately should any safeguarding issues arise
- To meet the National Teachers' Standards at a level appropriate to the stage in career and role.
- To support the aims and ethos of the school, modelling this to pupils and other stakeholders.
- To monitor and support the overall progress of the children in their class.
- To contribute to the progress of all children by providing learning experiences that allows them to reach their full potential.
- Manage a curriculum area as agreed with the Headteacher unless in ECT year.
- To safeguard the health and safety of pupils whilst in school, understanding child protection procedures and other related school policies.

Teaching and Learning:

- To provide for the learning experiences of children by planning and preparing appropriate lessons for the class with regard to the Primary Strategy and National Curriculum.
- To ensure a high quality learning experience for all children, differentiating tasks according to their needs and following advice from outside agencies for specific children where appropriate.
- To work individually, and with colleagues, to plan and develop teaching and learning strategies, ensuring their implementation.
- To maintain effective behaviour management strategies, within the class and throughout the school, with regard to the school's policy.
- To monitor, assess and evaluate progress and attainment of pupils in accordance with the school assessment policy.
- To provide and contribute to oral and written assessments as well as reports relating to individual pupils (including IEPs, IBMPs where appropriate, annual reports to parents).
- To mark work, both school and homework, in accordance with the school marking policy.
- To contribute to whole school events.

Management of People:

- Develop effective working relationships with staff, parents, governors and outside agencies.
- To liaise, consult and plan regularly with learning support assistants to enable them to provide effective support to pupils.
- To communicate and consult with parents as and when appropriate and during termly consultation evenings.

Herne Junior School – Job Description



Professional Development:

- To fully participate in the Performance Management programme of the school.
- To contribute to all school professional development and staff training.
- Attend and participate in staff and team meetings.
- To be committed to their own, continuous professional development.

To undertake other reasonable duties, both in and out of the classroom, as required by the Headteacher.