**Jarjums Learning Support Assistant**

**Job Description**

**The Support Assistant (LSA) is required to:**

* make every child feel included
* work with individual pupils with Social Emotional and Mental Health needs
* have undergone Team Teach training (or be willing to be trained)
* have a commitment to ‘new beginnings’; i.e. a no grudge approach to the pupils and an ability to separate feelings about the behaviour from feelings about the child.
* be able to contribute to Jarjums’ Team discussions about the pupils progress and welfare, and input ideas for future planning.
* report any concerns about a child’s welfare/safeguarding concerns, to the Behaviour Lead or directly to a Designated Safeguarding Lead (DSL).
* maintain confidentiality i.e. only discuss individual pupils with appropriate adults
* make records of pupil progress against objectives in IP and lessons.
* make resources as required by Jarjums lead or from own initiative.
* assist in maintaining standards of good behaviour both in the classroom and around the school generally.
* with training, to manage personal and hygiene needs of individual children as appropriate.
* show a commitment to professional development, including attendance at In-Service Training days where appropriate.
* help maintain class and Jarjums routines and ensure that children have access to materials they require.
* help maintain standards of tidiness around the school.
* undertake other duties as required by the Behaviour Lead or Headteacher.

**Person Specification**

The LSA should be a person who:

* is able to be consistent, even in the face of challenges/challenging behaviours
* can follow routines and plans
* will be caring and empathetic towards the children, and will work hard to build up good relationships with children, staff and parents.
* has a good sense of humour and likes to have fun – someone who doesn’t take themselves too seriously
* can work as part of a team
* can be flexible in their work and be creative with ideas to best support the children
* wants to join in the life of the school
* wishes to continue to develop their skills and expertise.