



EYFS Base TLR Job Description

In collaboration with other TLR posts, if appropriate, take responsibility for day to day practicalities within their phase e.g. class playtime rotas

Lead the half termly phase meeting which will include planning of the next half term topic and any additional content identified in collaboration with SLT

Take the lead in planning and resourcing the topic learning for their phase each half term – including:

- Working with teachers to brainstorm learning and possible activities to address the learning with the teachers in the phase
- Identify resources to support this learning and order if necessary

Identify relevant I can's to be covered in the topic and work with teachers in their phase to write lower 'I can's' which are appropriate for the range of learning needs within the phase if needed.

Informally review with teachers in their phase the achievement of children within the topic learning over the half term and feedback any suggestions of developments/changes to the curriculum to support achievement to the SLT.

Model exemplary teaching in their phase and support the implementation of any new initiatives by modelling and sharing successes and ideas with their colleagues

Support with training of new staff in key strategies relevant to their phase through twilight training or INSET.

Work in partnership with senior leadership team to contribute to the evaluation of the curriculum and learning, particularly in relation to the topic, in their phase - identify improvements and future developments.

Attend and contribute to a half termly meetings with the SLT and other phase leads

Role attracts 10% non contact time (FTE 3.12 hours) per week

Phase Specific:

EYFS – to manage the day to day running of the early years base – timetables, use of shared resources, organisation of the day