

GLF Schools - Person Specification

Job Title: Home School Link Worker		
	Essential	Desirable
Education and Training		
Good General Education including English and Maths at GCSE or equivalent	√	
DSL training completed	√	
Evidence of engagement in continuing professional development	√	
Further qualifications relevant to the post (e.g. NVQ or specific qualifications)		√
Professional and Experience		
Experience of working with vulnerable families	√	
Experience of being a Deputy DSL	√	
Experience of supporting families with attendance and punctuality	√	
Experience of carrying out Early Help Assessments		√
Experience in working with external agencies.	√	
Knowledge and Skills		
Show a passion for supporting children and families	√	
Understand and use data (e.g. attendance)	√	
Ability to relate to, and communicate with children in and out of the classroom	√	
Good ICT skills (Word, Excel)	√	
Provide a positive role model for children	√	
Personal Attributes		
Values aligned with the school's Mission Statement and GLF Core Values	√	
High expectations of children and what they can achieve.		
Confident in communicating effectively, orally and in writing with colleagues, parents, governors, external agencies and the wider community.	√	
Work independently or as part of a team to plan and deliver positive outcomes for pupils.	√	
Developing and maintaining good relationships with colleagues	√	
Have a positive attitude, energy and commitment, which inspires confidence in pupils, colleagues and parents.	√	
Willing to become involved in extra-curricular activities	√	
Be adaptable and able to embrace change.	√	
Confident in seeking advice and support when necessary	√	
Open to taking part in CPD	√	
Self motivated and well organised	√	



The ability to form and maintain appropriate relationships and personal boundaries with children and young people in line with the GLF Safeguarding and Child Protection Policy and the Staff Code of Conduct	√	
Safeguarding		
GLF Schools is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. The successful candidate will have to meet the person specification and will be required to apply for a DBS disclosure. We particularly welcome applicants from under- represented groups including those based on ethnicity, gender, transgender, age, disability, sexual orientation or religion.		