



CHERRYWOOD COMMUNITY PRIMARY SCHOOL

Caretaker Person Specification

	Essential	Desirable
Qualifications	None required	Health and safety related training e.g. COSHH, Legionella
Experience	General maintenance & DIY	experience of supervising the work of others; working within an educational environment.
Knowledge and understanding	working as part of a team; using own initiative to complete tasks; the importance of Health & Safety; techniques for the repair of damaged or defective equipment or resources.	specific premises awareness and experience: security, Health & Safety, heating systems, building construction, COSHH regulations.
Skills	use practical skills to improve the site and buildings; use basic power tools and other equipment to make repairs and improvements; motivate others in the premises team through example and enthusiasm; deal with emergencies and problems in a positive and systematic manner; work alone when required, showing good self-motivation. communicate effectively (both orally and in writing) to a reasonable standard. Basic computer literacy	experience of assessing the quality of others' work, and providing support and advise where necessary; use of record keeping systems

Personal characteristics	Hard-working Honest Proactive Practical Reliable Versatile Flexible with regard to working hours	
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