



Dry Sandford Primary School

Class Teacher – Job Description

To provide high-quality teaching and learning for pupils in accordance with the **Teachers' Standards**, ensuring progress and achievement for all children while promoting their well-being and safeguarding.

Key Responsibilities

Teaching and curriculum

- **Plan and deliver lessons:**

Develop and teach lessons across a range of subjects, adapting them to meet the needs of all students.

- **Set high expectations:**

Create an engaging and challenging learning environment with clear expectations for behaviour and work.

- **Use varied methods:**

Employ different teaching strategies, such as group work, demonstrations, and technology, to motivate pupils.

Assessment and progress

- **Assess student progress:** Mark assignments, assess student work, and provide feedback.
- **Track attainment:** Keep records and report on the academic progress and attainment of individual students.
- **Differentiate instruction:** Adjust teaching methods to support students with varying needs, including those with special educational needs.

Classroom and school management

- **Manage behaviour:** Establish and enforce classroom rules and routines to ensure a safe and respectful learning environment.
- **Manage staff:** Oversee the work of teaching assistants and other support staff.
- **Maintain the classroom:** Organize classroom layout, displays, and equipment.

Collaboration and communication

- **Communicate with parents:** Discuss student performance and behaviour with parents and guardians.
- **Collaborate with colleagues:** Work with other teachers and school staff on curriculum development and student support.
- **Liaise with professionals:** Cooperate with external professionals, such as education psychologists and social workers.

Professional and administrative duties

- **Follow procedures:** Adhere to school policies, particularly those related to safeguarding.
- **Complete administrative work:** Take attendance, manage records, and complete required paperwork.
- **Engage in professional development:** Participate in meetings and training to enhance professional skills.
- **Organize school activities:** Plan and supervise extracurricular activities, such as school trips and clubs.