

Fun Kids Club – Playworker

Job Title:	Extended Day Playworker
Grade:	Grade 4, Pt 4: £13.49 p/h Term time only
Days of Work:	Monday to Friday
Hours of work:	After-school Club (3.15pm - 5.00pm)
Job Type:	Temporary
Responsible to:	FKC Club Manager/Headteacher

MAIN PURPOSE OF THE JOB:

To provide for children attending after school wrap around care.

MAIN DUTIES:

- Provide high quality play opportunities and care for children in an inclusive environment, and in accordance with the school's ethos and procedures.
- Ensure that children's individual needs are recognised, and to engage them in establishing and maintaining boundaries for their behaviour.
- Handover/collection of children to/from other areas of the school, where applicable, and ensure their safe handover to parents/carers at the end of the day.
- Be aware of children with specific medical needs and food allergies, and administration of first aid and medication.
- Ensure correct procedures are followed for the administration of first aid and medication.
- Use work items provided correctly, in accordance with training and instructions.
- Do not interfere with or misuse anything provided for your health, safety or welfare.

SUPPORT FOR THE SCHOOL:

- Be aware of and comply with policies and procedures relating to child protection, safeguarding, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person.
- Work as part of the whole school team and liaise with relevant school staff.
- Contribute to the overall ethos/work/aims of the school.
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- Work as part of the whole school team and liaise with relevant club/school staff.
- Contribute to the overall ethos/work/aims of the school.
- Appreciate and support the role of other professionals.
- Attend and participate in relevant meetings as required.
- Participate in training and other learning activities and performance development as required.
- In accordance with the provisions of the current Health and Safety at Work Act, to take reasonable care for the health and safety of yourself, colleagues and pupils and to co-operate with their duties under statutory health and safety provisions.
- Report any health and safety concerns to your line manager as soon as practicable.