

November 2024



St Andrews Road  
Basingstoke  
Hants RG22 6PS  
Tel: 01256 322148  
Headteacher: Justin Innes

Dear Applicant

### **Vacancy: Site Manager**

Thank you for your interest in the above post. Enclosed in this pack you will find:

- An Application form
- An Equalities Monitoring form
- A copy of the advert
- The Job Description
- The Role Profile
- Person Specification
- Job Hazard Form

Should you decide to apply please return the completed **Application form** and **Equalities Monitoring form** to the school by **noon on Monday 2nd December 2024**. We will be contacting the short listed candidates by phone or email so please ensure you provide full contact details on your application form.

This school and Hampshire County Council are committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. We will ensure that all our recruitment and selection practices reflect this commitment. All successful candidates will be subject to Disclosure and Barring Service checks along with other relevant employment checks.

We look forward to hearing from you.

Yours sincerely,

Lynne Cosgrove  
Business Manager

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