Springwell School

Job Description

Name:

Post: Cleaners

Reporting to: Site manager

Salary Scale: Grade 3

Date: January 2027

Purpose of the Job

- Maintain the cleanliness of the school by keeping designated areas to a high standard
- To ensure the safe, efficient running and maintenance of the pool
- Take responsibility for promoting and safeguarding the welfare of children within the school
- Support the school's aims, values and policies

Key Accountabilities

- Clean, wash and sweep the designated areas as appropriate
- Empty litter and waste bins
- Polish and dust furniture, fittings and flooring
- Use powered equipment (e.g. vacuum cleaners, polishers) where appropriate
- Contribute to maintaining a safe and healthy environment for children and adults, adhering to all Health and Safety regulations and requirements

Supporting the school

At an appropriate level, according to the job role, grade and training received, all employees in the school are expected to:

- Support the aims, values, mission and ethos of the school and participate in a team approach to all aspects of school life
- Attend and contribute to staff meetings and INSET days as required and identify areas of personal practice and experience to develop
- Take responsibility for safeguarding following the agreed polices at all times, be aware of confidential issues linked to home/child/school and keep confidences appropriately
- Be aware of health and safety issues and act in accordance with Health and Safety policies
- Ensure implementation and promotion in employment and service delivery of equal opportunities policies and statutory responsibilities

Other duties

The post holder may be expected to carry out duties other than those given in the job description where the level of responsibility is similar and he/she has appropriate qualifications or receives appropriate training to carry out these duties.

Signed: **Date:**