



ST ANTHONY'S CATHOLIC PRIMARY SCHOOL VISION STATEMENT

‘Children in our heart, Christ at the centre.
We love, we learn and we live.’



MIDDAY SUPERVISORY ASSISTANT PERSON SPECIFICATION

POST: Midday Supervisory Assistant (MDSA)

SCHOOL: St Anthony's Catholic Primary School

FACTOR	ESSENTIAL	DESIRABLE	ASCERTAINED BY
QUALIFICATIONS	<ul style="list-style-type: none"> ➤ A desire to take part in school training to learn the role 	<ul style="list-style-type: none"> ➤ GCSEs in English and Maths 	<ul style="list-style-type: none"> ➤ Application Form ➤ Documentary Evidence
KNOWLEDGE AND UNDERSTANDING	<ul style="list-style-type: none"> ➤ Knowledge of child development ➤ Knowledge of how young children play ➤ Understanding of healthy eating for children ➤ Understanding of how to stimulate play 	<ul style="list-style-type: none"> ➤ Experience of working in an educational setting 	<ul style="list-style-type: none"> ➤ References ➤ Interview
COMMUNICATION	<ul style="list-style-type: none"> ➤ The ability to communicate effectively in a verbal and written form to a range of audiences. ➤ The ability to communicate well with children. 	<ul style="list-style-type: none"> ➤ An understanding of Makaton 	<ul style="list-style-type: none"> ➤ Application Form ➤ Interview
SKILLS AND APTITUDES	<ul style="list-style-type: none"> ➤ Excellent behaviour management skills ➤ Good organisation ➤ Good interpersonal skills ➤ Ability to be creative ➤ Ability to adapt to change at short notice ➤ Ability to work with other team members and to contribute imaginatively ➤ Be reliable ➤ An understanding of the importance of confidentiality 	<ul style="list-style-type: none"> ➤ An understanding of Makaton 	<ul style="list-style-type: none"> ➤ Application Form ➤ References ➤ Interview ➤ Specific Qualifications or experience
DISPOSITION	<ul style="list-style-type: none"> ➤ Happy and nurturing ➤ Able to work as part of a team ➤ An interest and commitment to work related training 		<ul style="list-style-type: none"> ➤ Application Form ➤ References ➤ Interview
PERSONAL QUALITIES	<ul style="list-style-type: none"> ➤ Is sympathetic to the school's Catholic nature and ethos ➤ Passionate about working with children ➤ Displays warmth, care and sensitivity in dealing with children ➤ Open minded, self-evaluative and adaptable to changing circumstances and new ideas ➤ Able to enthuse and reflect upon experience ➤ Tidy and organised ➤ When all the above fail, to maintain good sense of humour, a willingness to learn and the will to continue to strive for excellence 		<ul style="list-style-type: none"> ➤ Interview ➤ References

SPECIAL REQUIREMENTS	<ul style="list-style-type: none"> ➤ An Enhanced DBS check is essential. ➤ An understanding of the importance of safeguarding children. ➤ A good health and attendance record. ➤ Comply with the School's: No Smoking at work, No Alcohol at work and Health & Safety policies. 	<ul style="list-style-type: none"> ➤ First aid qualification 	<ul style="list-style-type: none"> ➤ Documentary Evidence
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