

## Job Description for

### CLASS TEACHER

#### with leadership responsibility for a curriculum area

This job profile recognises the requirements of the current Pay and Conditions document, DFE conditions of employment and reflects the instrument of government, vision, aims, school strategic plans and policies of the school.

The Governors have identified the following key tasks (not in priority order) which the teachers will be expected to undertake in Limington House School.

**Job Title/Post:** Class teacher with responsibility for a class (age range to be agreed)  
Subject leader for a curriculum area (to be mutually agreed)

**Responsible to:** Head Teacher

#### **Main purpose of the post**

To meet the individual needs of every child under their care, in all aspects of their development.

The post holder will be required to exercise his / her professional skills and judgement to carry out in a collaborative manner the professional duties set out below

#### **Teaching**

- Plan and teach lessons and sequences of lessons to the classes he / she is assigned to teach within the context of the school's plans, curriculum and schemes of work.
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils

#### **Leadership**

- Co-ordinate the development of a cohesive and effective long term plan for the assigned curriculum area across the whole school.
- Ensure that medium term planning for the assigned curriculum area meets all National Curriculum requirements
- Review, monitor and evaluate current practice in the assigned curriculum area and provide feedback to the Leadership and Management Team
- Support, motivate and advise staff, and work alongside them in the development of their classroom practice where appropriate
- Lead by example through excellent classroom practice
- Disseminate information to the staff, provide training/ coaching to promote staff development and improve classroom practice
- Contribute action planning for the assigned curriculum area for the School Improvement Plan
- Maintain an up to date knowledge of local and national initiatives

- Be responsible for the resources and allocated budget for the assigned curriculum area and prioritise resource needs as indicated in the School Improvement Plan

#### **Whole school organisation, strategy and development**

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures in such a way as to support the school's values and vision.
- Work with others on curriculum and/or pupil development to secure coordinated outcomes
- Supervise and so far as practicable teach any pupils where the person timetabled to take the class is not available to do so.

#### **Health, safety and discipline**

- Promote the safety and well-being of pupils.
- Maintain good order and discipline among pupils.

#### **Management of staff and resources**

- Direct and supervise support staff assigned to them and where appropriate, other teachers.
- Deploy resources delegated to them

#### **Professional development**

- Participate in arrangements for the performance management and review of their own performance, and, the support staff assigned to the class.
- Participate in arrangements for their own further training and professional development, and, where appropriate, that of other teachers and support staff including induction

#### **Communication**

- Communicate with pupils, parents and carers

#### **Working with colleagues and other relevant professionals**

- Collaborate and work with colleagues from other disciplines