



JOB DESCRIPTION: Midday Supervisor – Grade A

Responsible to: Class Teacher and Leadership team

CORE PURPOSE OF THE POST

At Titchfield Primary School, we are committed to giving our children the very best education possible. This commitment applies through the lunchtime as well as in class and at playtimes. Our lunchtime team are a vital part in the promotion of the best welfare and education for all our children. The job of Lunchtime Leader is a vital one, with high expectations and equally high job satisfaction.

DUTIES AND RESPONSIBILITIES

Support for Pupils

- To ensure the health and safety of pupils during the lunchtime
- To lead the children in enjoying a calm and pleasant lunch by
 - Modelling and encouraging calm, respectful behaviour in line with the school ethos
 - Encouraging the children to eat healthily, try new foods, respect the rights of others
 - Rewarding children who do the right things
 - Maintaining a clean and pleasant environment in which to eat lunch
 - Supporting the lunch team to ensure that all children have their lunch during the lunch break
 - Supporting children with specific needs to have the right lunch and in the right environment
- To lead activities in the playground as part of the lunch team
- To promote and reward positive behaviour in the playground and be proactive in dealing with inappropriate behaviour

Support for Teachers

- To liaise with other staff about the children in our care

Training expectations

- To make a commitment to your own professional development, undertaking training that is identified through performance management and the school improvement plan.
- To undertake training and implement school policies and procedures.

Support for the School

- To follow the safeguarding procedures and policies.
- To work collaboratively with colleagues as part of a professional team.
- To assist in the general efficient operation of the school.
- To attend appropriate meetings, participate in appraisal arrangements and undertake training and development activities.
- To undertake and contribute to the risk assessment of the environment and activities, ensuring that pupils and staff are safe.
- To maintain an up to date knowledge of school policies and working practices.
- To undertake tasks of a similar nature and level, as directed by the Headteacher.

This list is not exhaustive and there may be other duties, as directed by the Headteacher, that the post holder is required to carry out in line with their role.