



St Andrews Road
Basingstoke
Hants RG22 6PS
Tel: 01256 322148
Headteacher: Justin Innes

Site Manager

Grade D: £26,918 - £29,616 (depending on qualifications and experience, pay award pending)

Full Time: 37 hours per week, 52 weeks per year

Worked split shift: 7.00am to 10.30am and 1.30pm to 5.30pm (Mondays to Thursdays)

7.00am to 10.30am and 1.30pm to 5.00pm (Fridays)

We are currently seeking to employ a site manager in this all age special school for pupils with severe and profound and multiple learning difficulties. We are looking to appoint an enthusiastic professional who takes pride in their work and enjoys a busy varied role. Main accountabilities for this post include:-

- Key holder responsibilities including daily site checks of grounds and building
- Pool maintenance
- Health and safety responsibilities as designated representative
- Fire safety procedures and practice as designated co-ordinator
- General repair, maintenance and redecoration
- Overseeing and supervision of all site contractors appointed
- Monitoring cleaning standards and regular audits with our cleaning contractor
- On site traffic management at the start and end of the school day
- Monitoring energy and water/sewage consumption
- Reporting to Headteacher and Business Manager on all aspects of site management

Please be aware that all annual leave entitlement can only be taken during school holidays.

For an application pack please visit our website www.limingtonhouse.hants.sch.uk or email recruitment@limingtonhouse.hants.sch.uk or phone 01256 322148.

Closing date: Noon on Monday 2nd December 2024

Interview: Thursday 5th December 2024

This school is committed to safeguarding children and promoting the welfare of children and young people/vulnerable adults and expects all staff and volunteers to share this commitment. All successful candidates will be subject to Disclosure and Barring Service checks along with other relevant employment checks.