



ST ANTHONY'S CATHOLIC PRIMARY SCHOOL VISION STATEMENT

'Children in our heart, Christ at the centre.
We love, we learn and we live.'



EXTENDED SCHOOL LEADER (LAUGHALOTS) PERSON SPECIFICATION

POST: Extended School Leader, Laughalots

SCHOOL: St Anthony's Catholic Primary School

FACTOR	ESSENTIAL	DESIRABLE	ASCERTAINED BY
QUALIFICATIONS	<ul style="list-style-type: none">➤ A full and relevant Level 3 qualification in childcare / early years education➤ Level 2 (or equivalent) in English (eg GCSE English language or literature at grade C or above)➤ A desire to take part in school training	<ul style="list-style-type: none">➤ GCSE in Maths➤ Paediatric first aid qualification➤ Level 2 qualification in Food Hygiene	<ul style="list-style-type: none">➤ Application Form➤ Documentary Evidence
KNOWLEDGE AND UNDERSTANDING	<ul style="list-style-type: none">➤ Knowledge of child development➤ Knowledge of how young children learn➤ Understanding of healthy eating for children➤ Understanding of how to stimulate play➤ Understanding of safeguarding and child protection	<ul style="list-style-type: none">➤ Experience of working in an educational setting	<ul style="list-style-type: none">➤ References➤ Interview
COMMUNICATION	<ul style="list-style-type: none">➤ The ability to communicate effectively in a verbal and written form to a range of audiences➤ The ability to communicate well with children➤ To have a good relationship with the parent body➤ Experience of leading/supervising a team	<ul style="list-style-type: none">➤ An understanding of Makaton	<ul style="list-style-type: none">➤ Application Form➤ Interview

SKILLS AND APTITUDES	<ul style="list-style-type: none"> ➤ A commitment to work related training ➤ Excellent team leadership skills ➤ Excellent behaviour management skills ➤ Good organisation ➤ Good interpersonal skills ➤ Ability to be creative ➤ Ability to adapt to change at short notice ➤ Ability to work with other team members and to contribute imaginatively ➤ Be reliable ➤ An understanding of the importance of confidentiality 	<ul style="list-style-type: none"> ➤ An understanding of Makaton 	<ul style="list-style-type: none"> ➤ Application Form ➤ References ➤ Interview ➤ Specific Qualifications or experience
DISPOSITION	<ul style="list-style-type: none"> ➤ Happy and nurturing ➤ Ready to muck in and work as part of a team 		<ul style="list-style-type: none"> ➤ Application Form ➤ References ➤ Interview
PERSONAL QUALITIES	<ul style="list-style-type: none"> ➤ Is sympathetic to the school's Catholic nature and ethos ➤ Passionate about working with children ➤ Displays warmth, care and sensitivity in dealing with children ➤ Open minded, self-evaluative and adaptable to changing circumstances and new ideas ➤ Able to enthuse and reflect upon experience ➤ Tidy and organised ➤ When all the above fail, to maintain good sense of humour, a willingness to learn and the will to continue to strive for excellence 		<ul style="list-style-type: none"> ➤ Interview ➤ References
SPECIAL REQUIREMENTS	<ul style="list-style-type: none"> ➤ An Enhanced Criminal Records Bureau clearance is essential ➤ An understanding of the importance of Safeguarding children and Child Protection ➤ A good health and attendance record ➤ Comply with the School's: No Smoking at work, No Alcohol at work and Health & Safety policies 	<ul style="list-style-type: none"> ➤ Paediatric first aid qualification 	<ul style="list-style-type: none"> ➤ Documentary Evidence