



Basingstoke  
Hants RG22 6PS  
Tel: 01256 322148  
Headteacher: Justin Innes

February 2025

Dear Applicant

### **Vacancy: Learning Support Assistant**

Thank you for your interest in the above post. Enclosed in this pack you will find:

- An Application form
- An Equalities Monitoring form
- A copy of the advert
- The Person Specification
- The Role profile
- A Job Hazard form

Should you decide to apply please return the completed **Application form** and **Equalities Monitoring form** to the school by **noon on Friday 28th February 2025**. We will be contacting the short-listed candidates by phone or email so please ensure you provide full contact details on your application form. Interviews will take place on **Wednesday 5th March 2025** for shortlisted candidates.

Part time applicants would be considered. *Please note that previous applicants need not apply.*

This school and Hampshire County Council are committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. We will ensure that all our recruitment and selection practices reflect this commitment. All successful candidates will be subject to Disclosure and Barring Service checks along with other relevant employment checks. A copy of the school's Recruitment Policy is available on request.

We look forward to hearing from you.

Yours truly,

Lynne Cosgrove

Business Manager

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