

# Petersgate Infant School

## Learning Support Assistant

### – Speech and Language Therapy and Interventions



**Refer to the Learning Support Assistant 2 role profile for the overarching role purpose, duties and accountabilities. See below for the specific duties required for this particular role**

Main Duties:

- 1) Supporting children's learning:
  - Helping and supporting all children to understand the inclusion of others, but especially those with particular needs and encouraging tolerance and acceptance of other's similarities and differences
  - To support and work with children in small groups or individually using learning targets set by the class teacher
  - Use specialist skills to support children foster independence and/or social skills
  - To work with children through a programme of planned learning to key targets as identified by the child's Education Health Care Plan (EHCP) and/or SEND profile
  - Undertake pre and/or post teaching with identified children to support their next steps and progress
  - To support the planning for, and assess against, a progression of skills or knowledge in a key aspect of learning, in liaison with the class teacher (with a key focus on reading, writing and maths)
  - To contribute to assessment and/or records for outcomes in different subjects, especially reading, writing and maths
  - To liaise with the class teacher, Teaching, Learning and Assessment Lead or SENDCo regarding specific needs and progress of children with additional needs and those receiving support. If appropriate, provide feedback to the class teacher, Teaching, Learning and Assessment Lead or SENDCo on child's progress or learning obstacles
  - Develop an understanding of the specific needs of the children concerned, in consultation with the teacher, Teaching, Learning and Assessment Lead and/or SENDCo
  - Assist with any physical needs (medical, physical or welfare needs)
  - To be aware of children's targets and Individual Education Health Care Plans (EHCPs) and/or Individual Behaviour Management Plans (IBMPs) and to liaise with the class teacher, Teaching, Learning and Assessment Lead and SENDCo in contributing to evaluating these
  - To liaise with the class teachers, Teaching, Learning and Assessment Lead and the SENDCo as appropriate
  - Follow and apply the school Special Educational Needs policy
  - Further develop own professional knowledge linked to key intervention
  - Understand how to deliver key intervention programmes
  - Deliver key interventions i.e SALT, Clever Bodies, Phonics and other interventions to support the learning needs of key individuals

- Keep intervention records to show the progress of key children. Share intervention records with the SENDCo
  - Record observations on a child's learning and share these with the class teacher
  - Be responsible for the pastoral care of the children
  - Work with key outside agencies, where appropriate and apply advice and support in everyday planned learning. Apply advice and support as part of your practice
  - Encourage the children to be independent in the planned activities and to assist in training to tidy up and keep the environment safe
  - Maintain equipment necessary for the work of children
  - Assist in the maintenance of a safe and orderly environment
- 2) Assisting with the physical care of the children:
- Assist when a child is sick or injured
  - Assist when changing and cleaning is necessary
  - Attend to minor first aid matters, referring serious incidents to a first aider
- 3) To refer any day to day issues to the class teachers
- 4) Being responsible for any other tasks requested by the class teacher, Teaching, Learning and Assessment Lead, SENDCo or Headteacher, that will assist in the provision of a safe, stimulating environment for the children
- 5) Work within the remit of whole school policies
- 6) To undertake training as and when required

*As laid down in the contract of employment. These duties may be altered after consultation, by reasonable request of the Headteacher, to suit the changing needs and demands of the school.*