

## Job description

**Role:** Home School Link Worker

**Accountable to:** Headteacher, SENDCO and SLT

**Grade:** Grade 8-10

### Objective:

- The aim is to build our dream of an inclusive school that meets children where they are and not where we expect them to be. Developing the nurture provision with a bespoke 'Social, Emotional and Mental Health' Curriculum linked to the Mulberry Bush school.
- We want the successful candidate to build key relationships with families and the community through identifying vulnerable children and families as early as possible.
- They will also work alongside the SENDCO to run the settings new nurture classes.
- To improve outcomes for children in communication and language and SEMH.
- To improve attendance.

### Main areas of responsibility:

1. To offer support to parents/carers/families, this could be in school, in community groups or by telephone
2. To identify young people's issues and family difficulties that impact on school attendance and learning, to support schools in planning effectively for individual young people
3. To work with the SENCO to signpost young people where appropriate when issues at home are affecting or are likely to affect their attendance and learning at school
4. Give particular attention to pupils transitioning into primary school and provide support to children/families as appropriate
5. To build bridges and promote closer collaboration between families and school.
6. To promote awareness of support available to families within the local community, schools and other agencies
7. To provide feedback both verbal and written on their work for evaluation and monitoring purposes.
8. To undertake any reasonable tasks, as directed by the Headteacher and SENDCO

The duties of the post may vary from time to time without changing the general character or the level of responsibility.

## Person Specification

**Role:** Home School Link Worker

### Person Specification.

|                               | Essential   | Desirable   |
|-------------------------------|---|---|
| Qualifications and Experience | <ul style="list-style-type: none"> <li>• Successful experience of working with children in a Primary School.</li> <li>• Knowledge of safeguarding procedures</li> </ul>   | <ul style="list-style-type: none"> <li>• A positive approach to gaining further qualifications</li> <li>• Paediatric First Aid Certificate</li> </ul> |
| Knowledge and understanding   | <ul style="list-style-type: none"> <li>• Knowledge of the National Curriculum and EYFS framework.</li> <li>• An understanding of child development</li> <li>• Knowledge of how to support children's learning and next steps</li> <li>• Knowledge of recent research around trauma informed schools, therapeutic classrooms and nurture classrooms</li> <li>• Knowledge of how to support a child with special educational needs</li> </ul> | <ul style="list-style-type: none"> <li>• How to support a child with EAL</li> </ul>   |
| Skills                        | <ul style="list-style-type: none"> <li>• Good organisational skills</li> <li>• The ability to observe, plan and assess children</li> <li>• Good communication skills</li> <li>• Skilled at getting the best from others</li> </ul>  | <ul style="list-style-type: none"> <li>• Experience of working in the community</li> </ul>  |
| Personal Characteristics      | <ul style="list-style-type: none"> <li>• Effective communicator</li> <li>• Enthusiasm for getting the best out of every child and never giving up</li> <li>• Innovative</li> <li>• Good sense of humour</li> </ul>  |   |

### Commitment to safeguarding

Stockham Primary School is committed to safeguarding and safer recruitment practice. Enhanced DBS clearance will be applied for and required for this position as well as Right to Work in UK evidence and a Fit to Work certificate. The school follows the safer recruitment guidance and references will be requested prior to interview. The school is committed to safeguarding and promoting the welfare of children and young people and expects staff and volunteers to share this commitment. All users are considered confidentially and according to the nature of the role and information disclosed. The successful post holder will need to adhere to confidentiality guidelines and safeguarding procedures.

### Commitment to Equal Opportunities

Stockham Primary School recognizes the benefit of having a diverse workforce. SPS values the contributions from all staff from a wide range of different backgrounds and actively seeks to promote an environment that is free from discrimination and

harassment and at the same time supports fair promotion and cultural acceptance. Under the provision of the Equality Act 2010 SPS welcomes applications from everyone and operates a recruitment process which is fair and does not discriminate against or disadvantage anyone because of their age, disability, gender reassignment status, marriage or civil partnership status, pregnancy or maternity, race or nationality, religion or belief, sex, or sexual orientation.

This role is UK- based and your right to work will need to be established as part of the appointment process.

This role is based in the UK. Employment is conditional on confirmation of the right to work in the UK - either as a UK or Irish citizen, under the EU Settlement scheme or having secured any other relevant work visa. If you do not have the right to work in the UK and the role does not meet eligibility for sponsorship, please consider carefully whether you meet the eligibility to apply. If you are currently living overseas or have lived / worked overseas in the last five years please be aware that you will be required to provide overseas criminal records check from the country/countries you have resided in, if you are the preferred candidate for the post.