

Hook Norton C of E Primary School

Sibford Road, Hook Norton, BANBURY, OX15 5JS

Tel: 01608 737379

Email: sbm@hook-norton.oxon.sch.uk

SEN Teaching Assistant 14.5 hours per week Grade 4

Midday Supervisor 6.5 hours per week Grade 1

Grade 4, Pt 4-5 (£24,404 - £24,790) pro rata

Grade 1, (23,656) pro rata

Start Date: 1st September 2025

Job Type: Fixed-term to 31st August 2026 with the possibility to extend.

Hours: 21 hours per week Monday-Friday

Job/Person Summary

Hook Norton Church of England Primary School is a happy, busy, thriving school, set within the heart of the beautiful North Oxfordshire village of Hook Norton. The School's vision and values – Love Your Neighbour: Live, Love, Care, Think, Learn Dare - is central to all that we do.

The school is rated '**Good**' in every area. "Hook Norton Primary is a vibrant and welcoming community. Happy pupils look forward to seeing their friends and learning new things each day. Relationships between pupils and adults are warm and respectful. Pupils feel safe and secure because dedicated adults work together as a team to care for them. Pupils are courteous and diligently follow the single school rule about consideration."

"Leaders have a robust system in place to identify and meet the needs of pupils who require additional help. Teachers are also trained to adapt tasks to meet the wide range of needs for pupils with special educational needs and/or disabilities (SEND). As a result, pupils with SEND are supported well to develop their knowledge and skills across the curriculum and encouraged to learn alongside classmates."

Ofsted March 2023.

We require for September 2025 an excellent and enthusiastic SEN TA to join our staff team.

We can offer you:

- A happy and caring place to work.
- A strong and sociable staff team who work together for the benefit of all learners.
- A supportive leadership team and Governing Body.
- Lively, enthusiastic and vibrant children.
- A colourful and rich environment.

We are seeking to appoint an enthusiastic and positive **SEN Teaching Assistant combined Midday Supervisor** to join our friendly and inclusive school. The SEN Teaching Assistant post involves predominantly working closely with a child with special needs; training will be given in the type of support needed. Support will be 1:1 and within a group setting. We require team players, warm and friendly towards children, with a good sense of humour.

In our Midday Supervisor role we require reliable team players, warm and friendly towards the children, who will supervise pupils in the dining hall, playground and school premises, and occasionally help with setting up and putting away furniture. The role requires the successful applicant to help children at mealtimes, clean up spillages and ensure that tables are clean, caution children who misbehave and, if necessary, record and report incidents. You must make sure that children do not leave the school premises or go into areas that are out of bounds. You will be expected to encourage children to play and help with play activities as directed, and report any concerns that arise. You will tend to sick or injured pupils and record and report any serious accidents and provide First Aid assistance if qualified.

If you think you could be the right person for our school, we would love to meet you - visits to the school are strongly recommended. Please contact the school office by e-mail or telephone 01608 737379 directly to make an appointment to meet the Head Teacher. Application packs are available from the school office or via email at: sbm@hook-norton.oxon.sch.uk

We are an equal opportunity employer, aiming to have a workforce that reflects the diverse community we serve. As a Disability Confident Employer we guarantee an interview to any applicant with a disability who meets the essential criteria for the job.

Oxfordshire Schools are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. This post involves the type of work with children and young people that requires applicants to undertake a Disclosure and Barring Service check. It is an offence to apply for this role if the applicant is barred from engaging in regulated activity relevant to children. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post. All cases are considered confidentially and according to the nature of the role and information disclosed.

Closing Date: Monday 7th July 2025 12:00

Interviews: To be arranged

OCC vacancy reference: