



Marchwood Church of England Infant School

Midday Supervisory Assistant

- **Closing Date:** Open
- **Interview Date(s):** September 2026 , Date to be confirmed
- **Job Start Date:** as soon as possible, depending on candidate's availability
- **Contract/Hours:** Permanent, Part-time (**Term Time Only**)
- **Salary Type:** Support Staff
- **Salary Details:** Grade A £24,521 per annum pro rata, actual £12.71 per hour.
- **Hours of Work:** 11:50 a.m. to 1:05 p.m. Monday - Friday term time only
- **Location of Role:** Marchwood Church of England Infant School
- **Contact e-mail address:** adminoffice@marchwood-inf.hants.sch.uk

Job/Person Summary

We are looking for an enthusiastic, caring lunchtime supervisor to join our friendly team.

You will work as part of our happy and established team of lunchtime supervisors and to ensure that the children are safe and secure and lunchtimes are enjoyable part of the day.

We are looking for someone who:

- Enjoys working with children and can support positive play
- Is kind, caring, calm and able to listen sensitively to children
- Will support the Christian ethos of the school and demonstrate conduct in keeping with this
- Can communicate effectively with children and colleagues
- Is reliable, flexible, punctual and able to work as part of a team
- Is willing and able to attend some occasional extra training when required
- Can maintain high levels of discretion and confidentiality

Your main duties will include:

- Supervising children in the hall, classrooms and outdoor areas, encouraging good manners and supporting healthy eating
- Supervising, leading and supporting a range of stimulating indoor and outdoor play opportunities to ensure pupils have a positive lunch break
- Promoting independence and positive behaviour
- Ensuring the safety and welfare of all our pupils
- Managing pupil behaviour at lunchtimes
- Administering basic first aid
- Assisting with associated duties (e.g. cleaning up spillages, ensuring pupil hygiene)

Training and induction will be provided for the successful applicant.

If you feel that you can offer these skills, then we would love to meet you!!

Application Procedure

Application packs can be downloaded by visiting the school website www.marchwood-inf.hants.sch.uk If you have any questions, please contact the administrative team at adminoffice@marchwood-inf.hants.sch.uk or call 023 8086 8819. Please note we cannot accept CVs without completed official application forms.

Marchwood Church Of England Infant School and Hampshire County Council are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. We will ensure that all our recruitment and selection practices reflect this commitment. All successful candidates will be subject to Disclosure and Barring Service Check (Criminal & Safeguarding Check) along with other relevant employment checks.