

Herne Junior School – Job Description

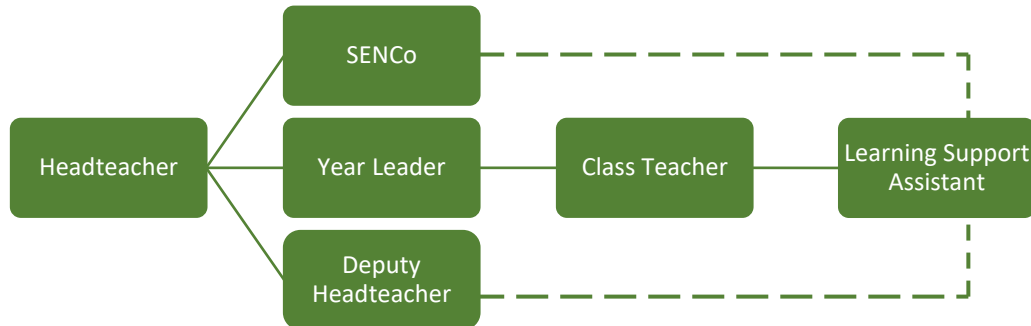


Role: **Learning Support Assistant**

Profile: LSA1/LSA2 02130/02131

Grade: B or C depending on qualifications / experience

Reports to:



Duties

- Work with individual or groups of children, assist in ensuring pupils are kept on task and complete activities set by teachers
- Work 1 to 1 with children who have special educational needs if directed by the SENCo
- Deal with behavioural and special needs issues in conjunction with the teacher
- Help implement lesson plans
- Provide feedback to pupils in conjunction either with the class teacher or without reference to the class teacher
- Take small class or small group of pupils for defined activities e.g. reading
- Contribute with teacher to lesson contents and aims
- Assist the teacher with testing and assessment
- Carry specific specialist responsibility where qualified e.g. SALT and support other staff in this area when needed
- Review progress of pupils against learning programmes
- Implement curriculum policies
- Detect signs of behavioural issues
- Work with outside agencies
- Playtime supervision
- Lunchtime supervision
- Maintain an awareness of school, national and statutory policies and requirements and apply these in the workplace

Qualified LSAs

- Undertakes periodic whole class supervision in the temporary, short-term absence of the class teacher
- Carries supervisory/induction/mentoring responsibility for other LSAs and, if they hold a specialist qualification, will also guide teaching staff in this area.
- Brief and support new staff (including teachers) on the stage of development of pupils.

Completing any other tasks as directed by any member of the line management team in line with the role.