

Job description: Primary Classroom Teacher

Job details

Salary: Main pay scale / ECT

Hours: Full-time

Contract type: Fixed term – 1 year (1st September 2026-31st August 2027)

Reporting to: Headteacher – Caroline Grist

Main purpose

The teacher will:

- › Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document
- › Meet the expectations set out in the Teachers' Standards

Duties and responsibilities

Teaching

- › Plan and teach well-structured lessons to assigned classes, following the school's plans, curriculum and schemes of work
- › Experience of teaching across Key Stage 2
- › Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- › Adapt teaching to respond to the strengths and needs of pupils
- › Set high expectations which inspire, motivate and challenge pupils
- › Create an engaging and well-organised learning environment
- › Promote good progress and outcomes by pupils
- › Demonstrate good subject and curriculum knowledge
- › Participate in arrangements for preparing pupils for external tests
- › Experience of working effectively alongside colleagues

Whole-school organisation, strategy and development

- › Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's vision and values
- › Make a positive contribution to the wider life and ethos of the school
- › Work with others on curriculum and pupil development to secure co-ordinated outcomes
- › Provide cover, in the unforeseen circumstance that another teacher is unable to teach
- › Lead and manage a subject (in the case of a main pay scale teacher not ECT)

Health, safety and discipline

- › Promote the safety and wellbeing of pupils
- › Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment
- › Follow the Health and Safety and Safeguarding policies
- › Adhere to the School's Code of Conduct

Professional development

- › Take part in the school's appraisal procedures
- › Take part in further training and development in order to improve own teaching
- › Take part in the appraisal and professional development of others, where appropriate

Communication

- › Communicate effectively with pupils, parents, Governors and carers
- › Communicate professionally and effectively with other members of staff

Working with colleagues and other relevant professionals

- › Collaborate and work with colleagues and other relevant professionals within and beyond the school
- › Develop effective professional relationships with colleagues

Personal and professional conduct

- › Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- › Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- › Understand and act within the statutory frameworks setting out their professional duties and responsibilities

Management of staff and resources

- › Direct and supervise support staff assigned to them, ensuring there are clear channels of communication and support staff are well-deployed
- › Deploy resources delegated to them

Safeguarding

- › Work in line with statutory safeguarding guidance (e.g. Keeping Children Safe in Education, Prevent) and our safeguarding and child protection policies
- › Work with the designated safeguarding lead (DSL) to promote the best interests of pupils, including sharing concerns where necessary
- › Promote the safeguarding of all pupils in the school

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the headteacher or line manager.

Person specification

CRITERIA	QUALITIES
Qualifications and experience	<p><u>Essential:</u></p> <ul style="list-style-type: none"> • Qualified teacher status • Degree • Successful primary teaching experience – with a focus on Key Stage 2 <p><u>Desirable:</u></p> <ul style="list-style-type: none"> • Experience in teaching Years 3-5 • Experience of leading Science, Computing or Art
Skills and knowledge	<p><u>Essential:</u></p> <ul style="list-style-type: none"> • Knowledge of the National Curriculum • Knowledge of engaging and effective teaching and learning strategies • A good understanding of how children learn • Ability to adapt teaching to meet pupils' needs • Ability to build effective working relationships with pupils • Knowledge of guidance and requirements around safeguarding children • Knowledge of effective behaviour management strategies • Good ICT skills, particularly using ICT to support learning <p><u>Desirable:</u></p> <ul style="list-style-type: none"> • Knowledge and experience in teaching Years 3-5 • An effective understanding and experience of leading Science, Computing or Art
Personal qualities	<ul style="list-style-type: none"> • A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school • High expectations for children's attainment and progress • An enthusiastic, can-do attitude, with a creative approach to problem solving • Patience and empathy when working with children, parents and carers • A positive approach to inclusion and meeting the needs of all children • Flexible, hard-working and calm under pressure • Ability to work under pressure and prioritise effectively • Commitment to maintaining confidentiality at all times • Commitment to safeguarding and equality

This job description may be amended at any time in consultation with the postholder.

Headteacher: _____

Date: _____

Postholder's signature: _____

Date: _____