



NCFE T Level Assessor for Education and Early Years

12 hours per week, Term Time Only

Fixed Term until August 2027

D Grade £7,960 – £8,758 per year



Candidate Information Pack

Yateley School, School Lane, Yateley, Hampshire. GU46 6NW Tel 01252 879 222

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Headteacher: Mr P German BA NPQH
Telephone: 01252 879222
E-mail: admin@yateley.hants.sch.uk
Web: www.yateleyschool.net
Address: School Lane, Yateley, Hampshire, GU46 6NW



YATELEY SCHOOL

Dear Applicant,

Thank you for your interest in applying for this position at Yateley School. If you are looking to work in a dynamic, fast-paced and innovative school then look no further! We are always keen to find enthusiastic teachers and support staff to join our thriving and successful mixed 11-18 school of over 1300 students (with over 200 in the Sixth Form).

We hope that the information provided helps you in making your decision to proceed with an application. However, a school visit, or an informal conversation by phone or online can be equally helpful, so do feel free to get in touch.

You would be joining a warm, supportive and highly skilled team who work collaboratively to support our students. In July 2023, Ofsted noted that '*staff are proud to work at the school. They feel valued, and have confidence in the school's leadership*'.

We make every effort to ensure all candidates have equality of opportunity throughout the selection process. If you have any specific needs or accommodations we should be aware of please do not hesitate to contact the school.

I would like to take this opportunity to extend my best wishes to all applicants. Whether or not you are successful on this occasion, I wish you every success in your future career.

Yours sincerely,

A handwritten signature in black ink that reads 'P. German'.

Paul German
Headteacher



Advert

Job Title:	NFCE T Level Assessor for Education and Early Years
Salary:	D Grade £7,960 - £8,758 per year (FTE £28,697 - £31,573)
Contract:	Fixed Term until August 2027
Hours of Work:	12 hours per week – Term Time Only.

Yateley Sixth Form is seeking a knowledgeable and enthusiastic Assessor to support students working towards NCFE CACHE Childcare qualifications. This flexible role involves visiting students in their work placements, assessing progress against national standards, and helping them achieve their full potential as Early Years Practitioners.

Working closely with the Head of Department, you will conduct workplace assessments, professional discussions, and placement visits across a range of Early Years settings. You will monitor student progress, maintain accurate records, provide individual guidance and support, and ensure compliance with awarding body and DfE requirements.

To be successful in this role, you will have:

- Industry experience within the Early Years sector.
- A sound understanding of current Early Years frameworks, including the Early Years Foundation Stage (EYFS).
- A recognised assessor qualification, such as the Level 3 Award in Assessing Competence in the Work Environment, or be working towards achieving this qualification.
- Excellent organisational and communication skills, with the ability to motivate and support learners.
- The ability to work independently, build positive relationships with students and placement providers, and manage a varied workload effectively.

The role includes travel to placement settings, contributing to quality assurance activities, and supporting the development of placement opportunities.

If you are passionate about developing the next generation of Early Years professionals and helping students achieve success in their chosen careers, we would love to hear from you.

Yateley School has a strong ethos of wellbeing for staff and students and is completely committed to securing the best academic and personal development outcomes for our young people as well as providing excellent professional development for staff.

Application Procedure

Interested applicants should complete the attached application form together with the personal statement within the form and address the job description and person specification in their application. CVs are not accepted. If you have any questions, please contact applications@yateley.hants.sch.uk

Closing date: 9am Wednesday 14th October 2026. Early applications are welcomed, closing could be earlier should a successful candidate be appointed.

Yateley School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. We will ensure that all our recruitment and selection practices reflect this commitment. All successful candidates will be subject to an Enhanced Disclosure from the Disclosure and Barring Service (DBS)

Job Description

ROLE PROFILE FORM REF:	02322
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Responsible to: Head of Department - Childcare and Education

Based at: Yateley School

OVERALL PURPOSE OF THE POST

The post holder will be responsible for a range of Childcare students and will plan and carry out assessment against nationally recognised standards to ensure timely achievement of qualifications enabling students to reach their potential of Early Year Practitioner status.

Specifically, the post holder will be responsible for NCFE CACHE Childcare student work placements.

MAIN DUTIES

- Travel to a variety of locations to make student/employer visits, as required.
- Carry out risk assessments for new settings, where needed.
- Receive and act on feedback from internal and external verifiers.
- Work according to awarding body rules and regulations in all areas. Work with the Head of department to plan and deliver the practical programme with the students.
- Have high expectations of students and motivate and build a 'can do' attitude with them.
- Manage your own workload to ensure the full requirements of the post are carried out, enabling ALL students to achieve Early years Practitioner status in accordance with the DfE requirements.
- Play an active role in the department, contributing to meetings, assessment, updates as appropriate and sharing best practice.
- To assess students' progress in accordance with Yateley sixth form policy and awarding body requirements.
- To plan and carry out assessments (including professional discussions) both in college and the students workplace adhering to the awarding organisations requirements.
- To participate in the delivery of training relating to work placement when required to, enhance learning with one-to-one tutoring. Ensure students develop skills required to develop as an Early years practitioner.
- To provide up-to-date working knowledge of the Early Years Foundation Stage (EYFS)

- Keep up-to-date with any curriculum changes that may occur throughout the time in post.
- To willingly participate in Internal Quality Assurance (IQA) activities in line with the IQA plan/direction of lead Internal Quality Assurer (IQA).
- To keep and maintain accurate records of students' progress including observation assessments.
- To complete, maintain and submit accurate records for all students, in line with contract requirements.
- To regularly report to the Head of Department /Lead IQA on the progress of students.
- Liaise with External Quality Assessor (EQA) with the support of the Head of Department / Lead IQA.
- To deal professionally with colleagues and external partners as required.
- To ensure the confidentiality and security of all the Yateley Sixth form documentation and information.
- To attend training/refresher courses and meetings as required. Keep an up-to-date log of CPD training completed as required by the examination body.
- Working with others as appropriate, help the college source and secure additional placements providers.
- Undertake other reasonable duties, as requested.

This job description may be subject to review, after consultation, at the request of the Headteacher.

Date of publication: October 2026

PERSON SPECIFICATION

ATTRIBUTES	ESSENTIAL	DESIREABLE
Relevant Experience	- Recent experience of assessing/quality assurance within an educational environment. - A good understanding of CACHE/Early Years internal quality assurance procedures. - Proven employment working within the early year's sector at supervisory or management level.	T level assessing of education and early years
Education and Training	- A recognised vocational assessing qualification or working towards (A1, D32/D33, TAQA or CAVA). - A good standard of general education	
Personal Skills and Qualities	- Have good organisational and planning skills. Well-developed communication skills, both oral and written. - A willingness to undertake further training or development required. - Enthusiasm and the ability to motivate learners. - Ability to work independently or as part of a team. - Confidence in working with students within the 16- 19 age range.	
Additional Factors	- Commitment to continuous improvement and willingness to learn from experience and practice Ability to cope with unexpected situations. - Must be flexible with travel. - Enthusiasm and commitment for the post. - Commitment to equal opportunities and inclusion. - Full clean drivers' licence.	

How to Apply

Interested applicants should complete the application form* together with the personal statement within the form, and address the job description and person specification in their application.

Please submit completed applications to Applications@yateley.hants.sch.uk

CV's are not accepted.

Early applications are welcomed, closing could be earlier should a successful candidate be appointed.

If you have any queries regarding this vacancy or application process, please contact our HR department on 01252 879 222 or email applications@yateley.hants.sch.uk

*Applications are also accepted via TES and Education Jobs websites directly; all applications will be considered equally.

Safer Recruitment

Yateley School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. We will ensure that all our recruitment and selection practices reflect this commitment. All successful candidates will be subject to an Enhanced Disclosure from the Disclosure and Barring Service (DBS)

Any offer of employment is therefore conditional on clearance from the above, the receipt of two satisfactory references, a satisfactory medical questionnaire, proof of qualifications, overseas checks where applicable, and proof of right to reside and work in the UK.

For the successful candidate, we can offer:

- A supportive team environment
- Continued Professional Development
- Teacher Pension Scheme (for teachers)
- Local Government Contributory Pension Scheme (for support staff)
- Free on-site car parking
- Preferential rates on Gym and Swim membership at our on-site Health & Fitness facility
- On-site Nursery facility for babies and children from 3 months to 5 years (subject to availability)

School Information

We are proud of our school – exemplary teaching and determined, resilient students. The challenge of providing a rigorous and challenging curriculum, alongside the need for breadth and skills development is taken seriously, as is our resolute insistence on giving and expecting the best. The school is regularly described as having ‘high standards and a heart’ and the level of pastoral care and individualised support is integral to the ethos of the school.

The Ofsted report of 2023 opens with *‘Yateley School is a warm and welcoming community where pupils thrive’* and *‘The school’s values of ‘Ready, Respectful, Safe’ permeate all aspects of school life.’* Underpinning this is an ethos of high standards and high expectations. We work hard to create a caring and challenging learning environment where every individual can strive, enjoy and achieve and be supported to do so. The curriculum is broad and engaging and our accomplishments in cultural and sporting activities are truly inspirational. Ofsted noted that the *‘curriculum offers pupils the opportunity to study a wide range of subjects to suit their interests and aspirations.’* No child is left out and it is a matter of pride for us that whatever a child’s need, we can bring both our resources and individual care and attention to bear to ensure that every young person can thrive. *‘Pupils invariably behave well in lessons and around the school site, having respect both for each other and for adults alike.’* Ofsted. Alongside vast opportunity within the curriculum, our superb House system ensures that all students can and should participate from the first day and play a full part in the success of both House and School

We have superb provision both within and beyond the classroom and we are confident that the preparation for adult life offered at Yateley School is second to none. The school occupies a very pleasant and partially wooded site in excess of sixty acres. We have larger than average playing fields; a sports hall; a full commercial gym and swimming pool with day time school use and preferential rates for staff; a dance studio; specialist music rooms, a theatre with a dedicated audio/lighting facility; dedicated ICT suites, a community hall, dining halls and specialist teaching accommodation for Technology, Mathematics, Science, English, Humanities, Modern Foreign Language, Performing Arts and Physical Education.

History and Location

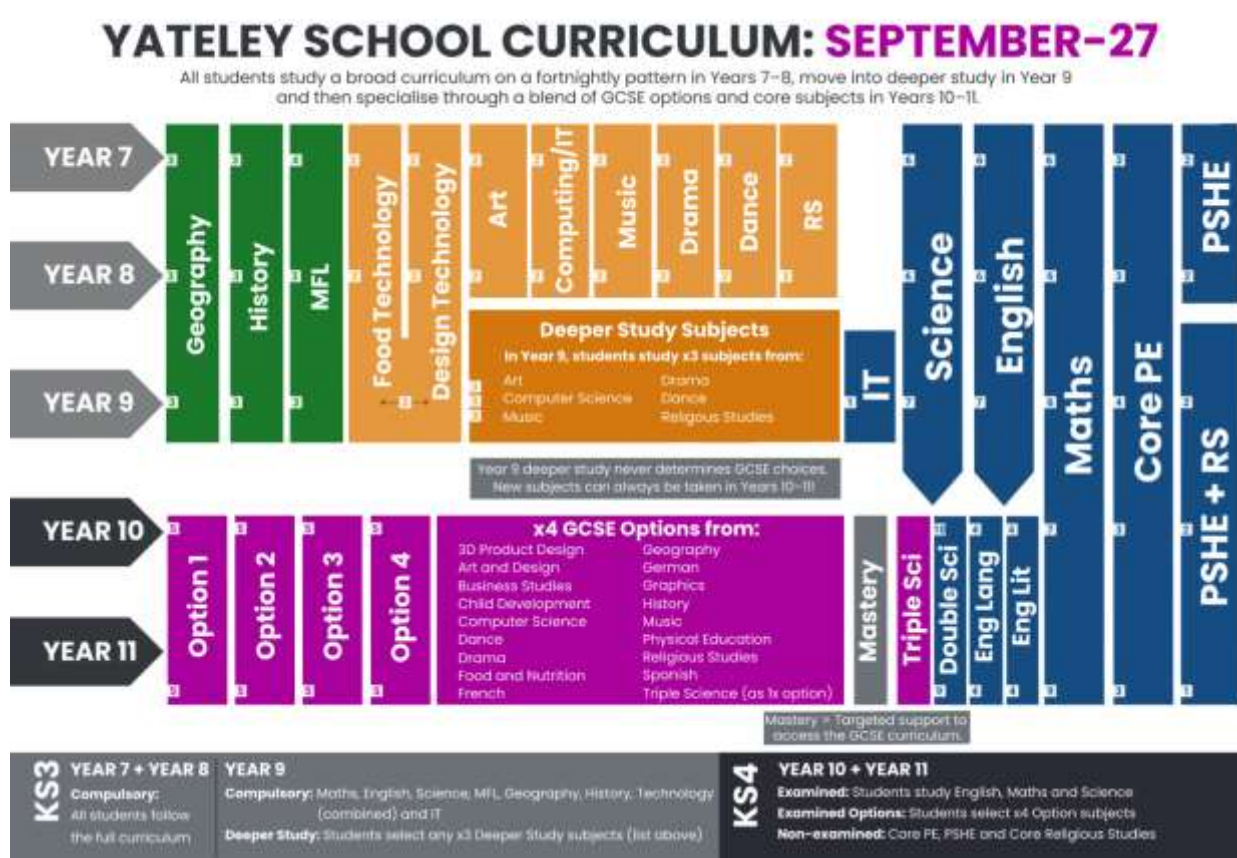
Opened in 1968 as Hampshire's first community comprehensive school, in purpose-built accommodation, Yateley School was and still is truly innovative. It has an on-site nursery, a sports centre, the town library and adult and community learning all co-located within the large and attractive site. It is now one of only four schools in Hampshire to retain a Sixth Form and this semi- autonomous part of the school is hugely successful and adds a vital dimension to the character and strength of the organisation.

Yateley School serves a mixture of rural and urban housing in and around the small town of Yateley in North East Hampshire. The Hart district of Hampshire is broadly quite affluent and nearby Fleet has been rated best in UK in a quality of life index. Yateley School's catchment is truly comprehensive and serves a broad mix of social and economic backgrounds. The school is well served by the nearby M3 and M4 motorways and there are railway stations in Blackwater (2 miles) and Farnborough (6 miles). The large towns of Reading (12 miles), Basingstoke (13 miles) and Guildford (15 miles) are all within easy reach. The centre of London is only 35 miles away.



Curriculum and Timetable

Our timetable is made up of five 60-minute periods each day, starting with a daily tutor time of 20 minutes. The curriculum in Key Stage 3 covers a broad range of subjects and runs over three years. In Year 8, students select three subjects from Art, Computer Science, Music, Dance, Drama and Religious Studies to continue in Year 9 for deeper study. The subjects they choose never determine their GCSE options; this is an opportunity to focus on subjects they enjoy and may wish to pursue to GCSE level. In MFL, students study French in Year 7 but also experience German and Spanish lessons. During Year 8 and Year 9, students either continue with French or take up Spanish or German as their language of choice.



GCSE options are taken in Year 9, where diversity and choice are extended still further with additional subjects available for KS4 at the start of Year 10. At Yateley School, students typically select four GCSE options, though we also have a Mastery pathway for a small number of students who take three GCSE options and then receive additional, targeted support to strengthen their literacy and numeracy skills, ensuring they are fully prepared for the demands of GCSE study and beyond.

Curriculum Detail

In KS3, we run a timetable model based on two blocks. Maths and Science are set based on SATs results and internal testing. English, Modern Foreign Languages (MFL), Computer Science, PSHE and PE classes are mixed ability within the two blocks. All other subjects are mixed ability throughout Key Stage 3.

We work to offer the broadest curriculum possible at KS4, and this range and breadth of subjects widens still further at KS5 with an exciting offer of courses designed to fit the needs of all learners. English setting begins in Year 10, and English classes also determine PSHE class groups.

Ofsted noted that the curriculum is "broad and balanced" and "offers pupils the opportunity to study a wide range of subjects to suit their interests and aspirations," with "creative, technical and performing arts... particularly strong." Ofsted also found that "pupils are supported and guided well to ensure that they follow appropriate courses for their ability."

This is complemented by an extracurricular provision that offers a wide range of experiences across many areas, including significant sporting success at district and county level. We continue to enhance our curriculum offer with a wide range of trips, visits and other events, with over 90 extracurricular opportunities on offer. Ofsted noted that "the extensive range of extra-curricular opportunities are highly valued by pupils" and that they "help pupils to develop their skills further beyond the taught curriculum."

Pastoral

The school offers high-quality support and guidance. Four Heads of House coordinate the work of their tutor teams, operating to some extent as a small school within a big school and developing a strong ethos and sense of purpose among their students. Tutor groups are organised by house and year group. Our detailed tutor programme and personal mentoring are regarded as the cornerstones of the school's ethos and underpin all we do; tutors are the first port of call for both students and parents.



Mission Statement, Vision and Values

Our mission is for Yateley School to be the pride of the community it serves, with exceptional progress for all, expert teaching and a curriculum fit for the future. Our school community will be confident, fulfilled and with consistently outstanding attitudes to learning

Yateley School exists to provide an excellent quality of education for the entire community that it serves; advancing education, learning and opportunity for the public benefit. Our school enables young people to understand, challenge and improve the world in which they live; to value their culture and accept those of others. Yateley School strives to develop responsible young adults who have the resilience and commitment to lead fulfilled lives and contribute positively to their society and to the environment.



Our Learning Values

Our Learning Values are captured by our Ambitious, Curious and Tenacious (ACT) philosophy to learning.



Ambition: We believe that everyone can play a significant role in identifying, nurturing and developing ambition. We must create an environment that supports driven individuals, and encourages others to join them in wondering what can be achieved.

Curiosity: A good question can open minds, shift paradigms and force the uncomfortable. We can help create thinkers. We believe that it is more important for our students to ask their own great questions – and more critically, their willingness to do so and seek answers.

Tenacity: Staff and students will persist more when they are treated fairly and with respect, whilst understanding that life is often challenging. Collectively, we will show tenacity in pursuit of personal excellence and we will set high expectations of what we can achieve together.

Our Behavioural Values

Our Positive Behaviour values are captured by the principles of being Ready, Respectful and Safe.



Ready: It is important that we are always ready for the day ahead and the learning possibilities. This begins each day by arriving on time and correctly equipped. It then flows into having a positive mindset and attitude in all learning opportunities to enable us to tackle the challenges that lie ahead.

Respectful: A key quality for everyone is to show respect. We must be supportive and listen to others, follow expectations and guidance and respect other people's property within the school and community. Being respectful will create a calm and positive place of work and study.

Safe: We encourage everyone to be safe in all that they do within school and community. This includes being safe in physical interactions, looking after ourselves and others and being aware of how to use online resources like the Internet and social media appropriately.

Further Information

Please do visit our School website for more information and recent news



<https://www.yateleyschool.net/>

