



# St John's Gosport C of E (VA) Primary School

Grove Road, Gosport, Hampshire PO12 4JH  
[www.st-johns-gosport.hants.sch.uk](http://www.st-johns-gosport.hants.sch.uk)  
[adminoffice@st-johns-gosport.hants.sch.uk](mailto:adminoffice@st-johns-gosport.hants.sch.uk)

Headteacher: Mrs Carolyn Wilkinson

Telephone: 02392 582404

## St John's, Gosport Church of England Voluntary Aided Primary School

### SENDCO

**Closing date:** 08/05/2026 at 12:00

**Interview date:** 22/05/2026

**Job Start Date:** September 2026

**Contract/Hours :** Permanent , Part-time

**Salary Type:** MPR / UPR

**Salary Details:** MPR/UPR depending on experience, TLR for SENDCO

**Hours of Work:** 0.8 FTE (4 days per week, days flexible)

**Location of Role:** St John's Gosport C of E Primary School

## Job/Person Summary

We are seeking to appoint a committed and experienced teacher to co-ordinate Special Educational Needs provision across the school. Applicants should hold (or be willing to complete) the National SENCO Award. The post is currently for four days per week and the days can be flexible. We are a fully inclusive school and we work hard to ensure that each child is respected as a unique individual, children's needs are identified early and that a graduated approach is used to meet these. The SENDCO will work as part of the school's Senior Leadership and Inclusion Team alongside the Headteacher, Deputy Headteacher, Family Support Worker, Behaviour Support, ELSA and Attendance Officer.



“Give us faith, fun and friendship as we learn, love and fly”



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## The successful candidate will:

- Possess excellent interpersonal skills in order to communicate effectively with children, staff, parents and external agencies;
- Be flexible, adaptable and resilient, able to organise workload efficiently and competently yet still willing to contribute to the wider life of the school;
- Work as part of the Senior Leadership Inclusion Team;
- Liaise with and provide appropriate professional development for Class Teachers and Learning Support Assistants;
- Administer screening tests and identify appropriate interventions and monitor the impact of such interventions;
- Understand the process of Education Healthcare Plans and have up to date knowledge of the recent SEN code of practice (2015); manage and maintain the annual cycle of EHCPs
- Be passionate supporting others in ensuring that children with SEN are able to reach their learning potential;
- Provide up to date SEN information to senior leaders, governors, external agencies and OFSTED as and when required, including termly SEN report to Governors;
- Liaise with the SEN Governor to share information including Policy and SEN Report.

## We can offer:

- Engaged and enthusiastic children;
- A friendly, supportive and professional staff team to work with;
- Excellent continuous professional development opportunities;
- Support to complete the NASENCO Award, if not completed

## Application Procedure

For an application pack, including application form, please go to the school website: [www.st-johns-gosport.hants.sch.uk](http://www.st-johns-gosport.hants.sch.uk)  
Go to 'Our School' then 'Vacancies' The application form is also available on the Hampshire vacancy website.

Visits to the school are warmly encouraged. Please contact the school office either by telephone – 02392 582404 or email Hannah Bonwick, our School Business Manager [h.bonwick@st-johns-gosport.hants.sch.uk](mailto:h.bonwick@st-johns-gosport.hants.sch.uk) to make an appointment.



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