



## **Job Description for Classroom Teacher (Primary)**

**Post: Class teacher for September 2026**

**School: Carswell Primary School**

**Responsible to: Headteacher**

### **Introduction**

This job description should be read in conjunction with the current School Teachers' Pay and Conditions Document and the provisions of that document will apply to the post holder.

The performance of all the duties and responsibilities shown below will be under the reasonable direction of the Headteacher; and the Headteacher, or other Senior Manager if appropriate, will be mindful of his/her duty to ensure that the employee has a reasonable workload and sufficient support to carry out the duties of the post.

This job description will be reviewed at least annually and any changes will be subject to consultation. The school's Grievance Procedure will be used to resolve any dispute arising out of the job description. Other relevant policies may be the County Council's Stress at Work Policy and the Dignity at Work Policy.

### **General Duties**

You will be expected to carry out the professional duties of a teacher as outlined in the School Teachers' Pay and Conditions Document currently in operation, or any subsequent legislation. Specifically, for the year **2026 -27**

### **Teaching**

- The teaching of pupils in a KS2 class or any other year group as designated by the Headteacher.
- plan, prepare and deliver engaging and exciting lessons and projects
- plan trips and visits to enhance learning
- give effective feedback according to the school Feedback Policy
- support children to produce the highest quality outcomes they are capable of
- treat each child as an individual and encourage them to embrace who they are
- provide a stimulating, relaxed and tidy classroom environment
- use the school's assessment systems to record regular formative and summative assessments
- communicate with our Inclusion Lead and other authorised agencies and participate in meetings if required
- follow the school behaviour policy
- liaise with parents and carers with care and consideration
- communicate with all members of the school community highly effectively

- treat staff, children and families with unconditional positive regard
- be responsible for safeguarding and the health and safety of the class both when they are on school premises and when they are engaged in authorised school activities elsewhere.
- be a great team member, embody the schools ethos and work in line with the school's policy on teaching and learning
- assist in the promotion of the corporate life of the school and the personal, social and emotional well-being of pupils within the community.
- contribute to out of school activities e.g. learning reviews, open evenings, school trips, FOCS events etc. as may reasonably be expected by the Headteacher.
- take part in appropriate staff development in line with the School Improvement Plan
- contribute to discussions on pedagogy and policy
- lead extra-curricular activities in support of the school community e.g. clubs, plays, concerts, entertainment, sports fixtures etc.
- take responsibility for a subject in school (after ECT)

You may be asked to fulfil other duties and responsibilities, which are reasonably expected by the Headteacher.

### **General Responsibilities**

Taking appropriate responsibility for one's own health, safety and welfare and the health and safety of pupils, visitors and work colleagues in accordance with the requirements of legislation and locally-adopted policies; including taking responsibility for raising concerns with an appropriate manager.