



WALLOP PRIMARY SCHOOL

LEARNING SUPPORT ASSISTANT APPLICATION PACK

Closing Date for application: 12th December

Interview Dates:

Start Date: 1st January 2025



WELCOME TO OUR SCHOOL

Dear Applicant,

Thank you for taking an interest in Wallop Primary School and considering applying for the post of Class Teacher for Years 3 and 4.

I have included a range of documents and information in the application pack, which I hope, will give you a flavour of our school, and help you decide if you would like to take that next step and apply to join our wonderful team. I strongly urge you to visit us if possible before you make your application, as paperwork can never do justice to this super learning community. The team at Wallop is strong, motivated and has a deep passion for ensuring every child has the chance to succeed and achieve well. We work hard, share ideas, plan together, support each other and laugh a lot! I hope you feel we are the sort of team you would like to join.

There is a job description which summarises the roles and responsibilities for the Class Teacher and the Person Specification detailing the essential knowledge, skills, understanding and experiences you will possess, along with strengths that would be useful for you to have should you choose to apply.

Our school premises are an amazing asset to our school, with spacious classrooms and extensive outdoor areas. We are particularly excited about our upcoming developments such as enhancing our sports facilities and enriching our forest area.

There are efficient and effective systems and strategies in place but we insist on remaining flexible and open to new ideas that will further improve and drive forward the provision for our children.

I hope the application pack is helpful. If you would like to arrange a visit to the school, please do not hesitate to contact me. We would be thrilled to welcome you and offer you a firsthand experience of our school community.

I wish you all the very best success in your application to join the team at Wallop Primary School.

Kindest regards,

Christine Sexton

Interim Head Teacher

Wallop Primary School

Wallop Primary School is a village school that admits children from the age of four to 11 years, with a rural catchment covering the villages of Over Wallop, Middle Wallop and Nether Wallop. Around 65% of children at the school come from the nearby Army Air Corps camp, which results in considerable movement of pupils in and out of the school. About 10% of pupils are eligible for free school meals (Ever 6) and the number of pupils with special educational needs is below average.

Our school is located in the picturesque village of Nether Wallop. We have extensive grounds that are used not only at break times but also throughout the curriculum, and include sports grounds, gardens and a forest school.

We offer a range of after school clubs and we also offer wrap-around care for children using an external provider after school.

You can find more information about Wallop Primary on our website – www.wallop.hants.sch.uk



What is important to us:

- Children come first at Wallop Primary – happy children want to learn
 - A broad curriculum that enriches children’s learning through hands-on experience
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- Maths, reading, writing, listening and speaking must be well taught – they are the key elements to becoming successful learners
- Parents' involvement in their children's learning
- The school's caring, friendly environment which encourages families to attend school events and celebrations
- Pupils, parents, staff and governors all have a voice and input into school activities
- Having values and principles that are well embedded
- A beautiful site which provides opportunities for learning, relaxation and sporting activities



Curriculum



At Wallop Primary School, we aim to provide a broad, varied and balanced curriculum that meets the needs of the children. Our curriculum is delivered through a creative, 'topic' based approach that allows pupils to apply and develop a range of key skills, whilst acquiring important knowledge

The children enjoy opportunities to take part in exciting learning. Parents too want the opportunity of becoming more involved with their children's education.

The school provides additional learning opportunities through focussed visits locally and further afield. We offer music tuition and the opportunity to play, and perform, together. We regularly review the curriculum to ensure it engages children and is relevant to their current and future needs.

Each class has the opportunity to go on day visits, relating to their topic. Every other year the Year 5 and 6 pupils are offered a week-long residential trip to aid and improve their team building skills.



Extra-Curricular Activities

The children enjoy taking part in many extracurricular activities, including football, dance, Irock and singing. We also take part in various sporting tournaments throughout the area.

Governing Body

Governors offer support and challenge to secure the best outcomes for pupils. The Governing Body is absolutely committed to drive improvement in the school by monitoring, evaluating and holding the senior leadership to account for standards of teaching and learning, pupil behaviour and safety, and achieving value for money.

The Full Governing Body meets twice termly. Our Finance and Resources Committee and Standards and Improvement Committee meet every term, and report to the Board.

Governors participate in an on-going programme of training provided by Governor Services.

Parent-Teacher Association

Wallop has an active PTA, which provides a valuable link between the school and the community. The PTA raises additional funds for the school and provides invaluable support to enable children to participate in a range of events and activities. The school also benefits from close ties with the adjacent military base and the local village.

Application Requirements

Candidates should complete the Hampshire County Council application form and return it to the school so that it is received no later than 12th December 2024.

Please email your application to m.scarrett@wallop.hants.sch.uk

You should provide a full statement in support of your application, which should not exceed two sides of A4 paper.

Please do not restate the factual details already included elsewhere on the application form.

Selection Procedure

The shortlist will then be drawn up and interviews will take place the week beginning 16th December. Further details will be sent to those candidates called for interview.

Applicants will be advised shortly afterwards and followed up with a letter.

Equality Monitoring

All applications will be required to complete an Equality Monitoring form.

Receipt of Application

Applications are acknowledged (by email whenever possible) within two working days of receipt. If you do not receive an acknowledgement within this time, please contact the school immediately on the number above.

Safer Recruitment

Wallop Primary School and Hampshire County Council are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. We will ensure that all our recruitment and selection practices reflect this commitment. "All successful candidates will be subject to Criminal Records Bureau checks along with other relevant employment checks."

Data Protection Act 2018/ GDPR:

At Wallop Primary School, we follow the Data Protection Act 2018, the General Data Protection Regulation (GDPR) and the employment practices code.

If an applicant is appointed, the School will retain any relevant information provided on his/her application form, together with any attachments and evidence of the pre-employment checks completed on his/her personnel file.

If the application is unsuccessful, all documentation relating to the application will normally be confidentially destroyed after six months.

The School will store all confidential personnel files in locked, non-portable storage containers, access to which will be restricted to members of the School's senior management team

Personnel files will be kept for six years after the person has left.

The School will also ensure that any personal information is destroyed by suitably secure means such as shredding.
