



**SS Philip and James C of E Primary School**  
**TA**

The Person Specification is a picture of the skills, knowledge and experience needed to carry out the job. It will be used in the short-listing and interview process for this post.

	<b>Essential</b>	<b>Desirable</b>
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>GCSE or equivalent level, including at least a Grade 4 (previously Grade C) in English and Maths.</li> </ul>	
<b>Experience</b>	Experience preferred but not essential as full training will be given.	<ul style="list-style-type: none"> <li>Experience working in a school environment or other educational setting</li> <li>Experience working with children / young people with special educational needs (SEN)</li> <li>Experience planning and delivering learning activities</li> </ul>
<b>Skills and knowledge</b>	<ul style="list-style-type: none"> <li>Good literacy and numeracy skills</li> <li>Good organisational skills</li> <li>Ability to build effective working relationships with pupils and adults</li> <li>Excellent verbal communication skills</li> <li>Active listening skills</li> <li>The ability to remain calm in stressful situations</li> <li>Good ICT skills, particularly using ICT to support learning</li> </ul>	<ul style="list-style-type: none"> <li>Skills and expertise in understanding the needs of all pupils</li> <li>Knowledge of how to help adapt and deliver support to meet individual needs</li> <li>Knowledge of guidance and requirements around safeguarding children</li> <li>Understanding of roles and responsibilities within the classroom and whole school context</li> </ul>
<b>Personal Attributes</b>	<ul style="list-style-type: none"> <li>Enjoyment of working with children</li> <li>Sensitivity and understanding, to help build good relationships with pupils</li> <li>A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school</li> <li>Commitment to maintaining confidentiality at all times</li> </ul>	

	<ul style="list-style-type: none"> <li>• Commitment to safeguarding pupil's wellbeing and equality</li> <li>• Resilient, positive, forward looking and enthusiastic about making a difference</li> <li>• Capacity to inspire, motivate and challenge children and young people</li> </ul>	
<b>Church</b>	<ul style="list-style-type: none"> <li>• Willing and able to sustain and develop the Christian character of this Church school.</li> </ul>	Knowledge of the Christian faith and its applications to everyday life.