



## Learning Coach

### JOB DESCRIPTION

**RESPONSIBLE TO:** The SENDCo

**JOB PURPOSE:** To work in partnership with the teacher to foster effective participation of pupils in the social and academic processes of the school

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#### Principal Accountabilities:

Working with students	<ul style="list-style-type: none"><li>• Working with individual or groups of children, assist in ensuring pupils are kept on task and complete activities set by teachers</li><li>• Refer to SEN profiles for students with SEN, if relevant</li><li>• When required, to assist students with physical impairments in completing physiotherapy exercises and/or toileting</li><li>• Help to promote reading with a wide range of students</li></ul>
Working with teachers	<ul style="list-style-type: none"><li>• Help implement lesson plans, working towards achieving learning outcomes for SEN students</li><li>• Take individual students or small groups for defined activities</li><li>• Provide feedback to the teacher on students' progress</li><li>• In conjunction with the teacher, liaise with parents on student progress</li></ul>
Curriculum	<ul style="list-style-type: none"><li>• Liaise with teachers to develop resources/learning approaches, which support the learning outcomes of lessons. Contribute with teacher to lesson content and aims</li><li>• Support and work with teacher in testing/assessment</li><li>• Contribute to SEND Profiles, if relevant</li></ul>



# Testbourne Community School

Whole School	<ul style="list-style-type: none"><li>• Develop specific, specialist understanding of aspect/s of SEN and support other staff in this area when needed</li></ul>
Corporate and statutory initiatives - equalities/health and safety/government/sustainability	<ul style="list-style-type: none"><li>• Maintain an awareness of school, national and statutory policies and requirements and apply these in the workplace</li><li>• Maintain confidentiality</li></ul>

Key decision-making areas in the role

- A Learning Coach will implement lesson plans, deal with pupil behaviour and make judgements about pupil progress/pupil needs normally in conjunction with the teacher
- The shape of a Learning Coach's work will be broadly determined by the SENDCo.

Be aware of and take responsibility for all aspects of safeguarding and promoting the welfare of children.

Participate in all aspects of training and development.

Any other duties commensurate with the overall responsibility of the position and deemed relevant by the Headteacher and Line Manager.

This post is subject to a satisfactory Enhanced Disclosure & Barring Service certificate.

The details contained within this job description reflect the content of the job at the date it was prepared. However, it is inevitable that over time, the nature of the job may change. Existing duties may no longer be required and other duties may be gained without changing the general nature of the post or the level of responsibility entailed. Consequently, the School will expect to revise this job description from time to time and will consult the post holder at the appropriate time.

Date prepared 2<sup>nd</sup> July 2019

Signed \_\_\_\_\_ Date: \_\_\_\_\_



## Person Specification

Essential requirements are those, without which, the candidate would not be able to fulfil the responsibilities of the role. It is expected that the post holder will have the knowledge and qualifications indicated or their equivalent.

Desirable requirements are those which would be useful for the post holder to possess and will be considered when more than one applicant meets the essential requirements.

Professional qualifications	Essential	Desirable	Evidence
Educated to GCSE level (Grade A-C) or equivalent in English, Mathematics and Science in addition to other qualifications/experience	✓		Application and documents
Educated to Degree level		✓	
Professional experience	Essential	Desirable	Evidenced
Experience in a student support role within a secondary school		✓	Application Interview References
Personal skills	Essential	Desirable	Evidenced
Reliable and punctual	✓		Interview References
Commitment to safeguarding and promoting the welfare of our students whilst maintaining confidentiality	✓		
Shows initiative, organisation and time management skills	✓		
Ability to communicate with people appropriately and effectively demonstrating patience, resilience and tolerance	✓		
Empathy for students with special educational needs	✓		
Ability to work under pressure	✓		
Ability to command respect from students	✓		
Relates well to students	✓		
Listens effectively and is sensitive to the views of others	✓		



Commitment to the wider role of staff working in education	✓		
<b>Personal attributes</b>	<b>Essential</b>	<b>Desirable</b>	<b>Evidenced</b>
Keen to support the values, vision, ethos and culture of the school, recognising the needs of students, staff and the community.	✓		Interview
Positive mind set with a passion for overcoming barriers.	✓		
Ability and willingness to work alone or as part of a team, as required	✓		
Strong working ethos with a pro-active, positive, enthusiastic and flexible approach.	✓		
<b>Professional attributes</b>	<b>Essential</b>	<b>Desirable</b>	<b>Evidenced</b>
High expectations of learners and a commitment to ensuring they achieve their full potential	✓		Interview
Awareness of professional duties	✓		
Clear thinker and communicator	✓		
Leads by example and acts on advice	✓		
Ability to reflect and improve practice	✓		
Passionate about the importance of reading and literacy for all	✓		
Ability to maintain confidentiality	✓		

### **Working conditions – environment, and physical effort or strain.**

Minimal degree of physical effort involved.

### **Context/additional information**

Role holders will occasionally be required to attend training to keep their skills and knowledge up to date.

There is a particular responsibility to maintain high standards of health and safety, in order to ensure that students and staff are protected from various hazards, within the framework of relevant risk assessments.