

DUNMORE PRIMARY SCHOOL

FAMILY LIAISON OFFICER - Selection Criteria

	Essential	Desirable
Qualifications & Training	<ul style="list-style-type: none"> • A relevant qualification and/or experience in the field of education, social work/social care and/or community work. • Willingness to undertake training relevant to your post. • Good numeracy/literacy skills 	<ul style="list-style-type: none"> • Evidence of recent training relevant to current post. • Attachment awareness. • DSL trained. • First Aid training.
Experience	<ul style="list-style-type: none"> • Working within schools/education. • Experience of supporting families. • Experience of interagency work. • Experience of working with children. • Experience of group work with adults or children. • Experience of working with other agencies. 	<ul style="list-style-type: none"> • Communicating with support agencies. • Experience of leading interventions. <p>Experience supporting children whose parents are in the Armed Forces.</p>
Knowledge and Skills	<ul style="list-style-type: none"> • Ability to be an effective member of a team. • Ability to record observations and assessments efficiently and professionally. • Adequate ICT skills to be effective in your job. • Ability to communicate effectively with parents and professionals. • Ability to work on own initiative, to plan and to evaluate. • Flexible, responsive style of working. • Counselling skills. • Ability to be supportive and non-judgemental. • Ability to work within Child Protection guidelines. • Ability to maintain professional boundaries. • Ability to manage and prioritise a complex workload. • Ability to drive. 	

Personal Qualities

- High expectations of yourself and of children
- First class communication skills
- Tact, compassion and patience
- Honesty and loyalty
- Sense of humour - ability to smile on wet, cold Monday in January!
- Ability to adapt in light of own reflection, guidance from colleagues and input from outside agencies